

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

DECEMBER 9, 2010

A regular meeting of the Cosmos City Council was called to order by Mayor Martin at 7:00 p.m. on December 9, 2010, at City Hall.

COUNCIL PRESENT: Mayor Gary Martin, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, John Frederiksen, Rich Gieser, Chuck Lietzau, and Sue Martin.

MOTION by Anderson, seconded by McRoberts and carried unanimously to approve the meeting minutes from November 16 and November 22, 2010.

MOTION by Haley, seconded by Rennecke and carried unanimously to approve the October 31, 2010 Financial Statement.

PUBLIC COMMENT MEETING – Mayor Martin opened the public comment meeting on the 2011 Proposed Levy and 2011 Proposed Budget.

FREDERIKSEN – John Frederiksen inquired about how much the city increased the proposed levy because the city's portion of his property taxes increased \$501.75, over 30%. The city proposed to increase the levy by 10%, however that increase is collected proportionately based on value and classification of properties. Most 2011 residential values decreased 15%, however Frederiksen's decreased less than 1%. Clerk/Treasurer Blackwell was directed to verify the calculations made on Frederiksen's proposed tax statement are correct.

LIETZAU – Chuck Lietzau informed the council that he is considering removing a rear section of the Lietzau Lumber building in the future. Lietzau inquired about the possible demolition of the former liquor store, theater building, storage building, and community center. Lietzau and the council agreed that it could be beneficial and reduce the costs to coordinate any demolitions.

MOTION by Anderson, seconded by Rennecke and carried unanimously to accept the insurance settlement of \$3,233.41, less a \$250 deductible, for the repair estimate for the damage to the Community Center caused by mold; and as part of the settlement the city will schedule demolition of the building in Spring of 2011.

COMMUNITY CENTER – The council agreed that the natural gas and electricity be disconnected at the community center. The council directed Blackwell to advise the Senior Citizens Club that they should remove any personal property that they do not want left in the building over winter. Thomas will be asked to shut off the water and drain the building.

MOTION by McRoberts, seconded by Haley and carried unanimously to close the public comment meeting at 8:10 p.m. with no additional citizens present.

MOTION by Anderson, seconded by Haley and carried unanimously to certify to the Meeker County Auditor a 2011 Final Property Tax Levy in the amount of \$235,319.

MOTION by McRoberts, seconded by Anderson and carried unanimously to adopt the 2011 Final Budget.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve the 2010 Fire and Ambulance wages.

POLICE – Chief Schroeder reported that the old squad was purchased by March Shoutz for \$4,000, with the installed equipment, as is. Schroeder stated that he repaired the tazer and it is in working condition again.

SKATING RINK – Upon the request of a community member, the council agreed the skating rink should be flooded this winter. Thomas will be asked to move snow and the fire department will be asked to flood the rink.

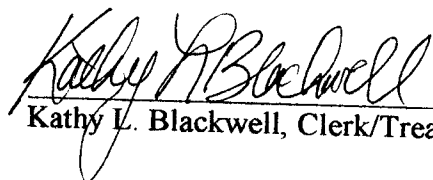
FREE UTILITIES – Councilor McRoberts offered an incentive idea for consideration by the council. He suggested the city provide free water, sewer, and trash service for one year to a family with school age children that do not open enroll and that purchase a house in Cosmos. The council directed Blackwell to consult the city attorney for a legal opinion on the incentive idea, as it could be considered discrimination. The council agreed to explore the free utilities idea and to also consider other ideas in support of keeping South Elementary open.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve payment of the General Bills, check numbers 9225-9270 and 17105-17131, and Fire Bills, check numbers 4269-4276, as presented.

JANUARY – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on January 6, 2011, at City Hall.

MARTIN – Mayor Martin thanked the council for their support during his years as Mayor of the City of Cosmos. The council thanked Mayor Martin for his dedication and service. Martin served as Mayor from January 1, 1991 to December 31, 2006 and from November 13, 2008 to December 31, 2010.

MOTION by Martin and seconded by Rennecke to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

JANUARY 6, 2011

OATH – Rich Gieser, Terry Anderson, and Tom Rennecke took their oath of office as the newly elected Mayor and City Council Members for the City of Cosmos.

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:17 p.m. on January 6, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Jon Fruetel, and Tom McCarthy.

MOTION by Haley, seconded by Anderson and carried unanimously to approve the meeting minutes from December 9, 2010.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve the November 30, 2010 Financial Statement.

COMMUNITY CENTER – The council agreed it would be beneficial to form a committee to explore the community's desires and willingness to fund a community center. Mayor Gieser will seek volunteers to serve on the committee.

CITY HALL – The council directed Clerk Blackwell to have Butch Schulte view the bakery building and provide a list of necessary repairs and a rough estimate of the cost involved if the city were to relocate city hall in the building.

MOTION by McRoberts, seconded by Anderson and carried unanimously to provide water and sewer at no charge for one year to any person that purchases a home in Cosmos, with a limit of 7,000 gallons of water use per month.

SCHOOL – Mayor Gieser will contact the ACGC School Board Chair Person in regards to the three cities in the district reducing the water and sewer rates charged to the school. The council agreed that they would be willing to reduce rates if the other cities did so also.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve an increase in the annual Cosmos Fire Relief Association retirement amount from \$800 to \$850, and to approve an amendment to the Relief Association Bylaws, that will no longer allow annual dues to be withheld from an individual's retirement.

LIBRARY – The council was informed that Head Librarian Brenda Zins and Assistant Librarian Rosie Kiecker will be retiring effective February 1, 2011 and that Pioneerland is seeking an interim Head Librarian. The council tabled a decision to replace a light fixture in the library.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve the 2011 Safety Program Contract with Safe Assure.

MOTION by Haley, seconded by McRoberts and carried unanimously to approve Resolution 2011-1 Setting License Fees, Other Fees, Expense Reimbursement Schedules and Appointments for 2011.

COMPOST – John Frederiksen agreed the compost site can be located on his property again in 2011.


MOTION by Anderson, seconded by Rennecke and carried unanimously to approve a two-year contract with Expert T Billing for ambulance billing services.

POLICE – The council agreed that Chief Schroeder could attend a three day training on internet crimes. There is no registration cost for the training; however Schroeder will be paid his wages while attending.

MOTION by Rennecke, seconded by McRoberts and carried unanimously to approve payment of the General Bills, check numbers 9271-9297 and 17132-17158, and Fire Bills, check numbers 4277-4283, as presented.

FEBRUARY – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on February 10, 2011, at City Hall.

MOTION by Haley and seconded by Anderson to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

FEBRUARY 10, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on February 10, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Jon Fruetel, and Dale Thomas.

MOTION by Haley, seconded by Rennecke and carried unanimously to approve the meeting minutes from January 6, 2011.

MOTION by Anderson, seconded by McRoberts and carried unanimously to approve the December 31, 2010 Financial Statement.

SCHOOL WATER RATES – Mayor Gieser stated that he met with ACGC School Board Chair Judy Raske and discussed the idea of the three communities reducing water and sewer rates charged to the school district. Raske stated she would contact the City of Atwater and the City of Grove City to see if they are willing to reduce rates.

BAKERY BUILDING – Clerk Blackwell was directed to arrange a tour of the bakery building at the March meeting and to have Butch Schulte attend the meeting.

LIBRARY – Mayor Gieser stated that he and Dave Dahlk had looked at the light fixture in the library and did not see a need to replace it. The council was informed that Villa Lippert has been appointed to serve as the Interim Head Librarian in Cosmos. *remove an electric*

COMMUNITY CENTER – Mayor Gieser stated that he is compiling a list of people interested in serving on a Community Center Committee.

BOARD OF ADJUSTMENTS – The council appointed John Frederiksen to the vacant position on the Board of Adjustments.

DOG/CAT LICENSES – The council reviewed the list of dog and cat licenses. Clerk Blackwell will send letters to pet owners that have not renewed licenses.

MARCH/APRIL – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on March 10, 2011, at City Hall. The April meeting will be held at 6:00 p.m. on April 14, 2011, at City Hall.

CONFERENCES – The council approved Dale Thomas to attend the Rural Water conference in March, approved Kathy Blackwell to attend the MCFOA conference in March, and approved Brent Schroeder to attend the Police Chief's conference in April.

WEBSITE – Mayor Gieser suggested the city look into having a city web page that would allow for posting of the meeting minutes and other announcements.

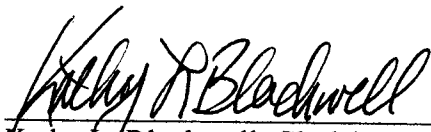
FIRE – Chief Fruetel informed the council of the vehicle purchases he will be presenting at the township meeting. Clerk Blackwell offered some financing options to fund the purchases.

MOTION by Anderson, seconded by McRoberts and carried unanimously to approve payment of the General Bills, check numbers 17166-17188 and 9298-9323, and Fire Bills, check numbers 4285-4296, as presented.

UTILITY – The council reviewed the list of delinquent accounts. Shut off notices will be given as needed.

MAINTENANCE – The snow blower will need to be replaced following this season.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

Upon further discussion,* the Council decided not to replace the light fixture in the library.
and info reported by Mayor Gieser.

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

MARCH 10, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on March 10, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Steve Lueders, and Jon Fruetel.

LIBRARY – Insurance agent Steve Lueders presented information regarding the February 24, 2011 loss of the library, insurance coverage, and the claim process. It was determined that the cause of the fire was not arson and not negligence. Local and state fire officials, as well as independent fire investigators, suspect the cause of the fire to be electrical. However, further investigation to determine a more specific cause was abandoned due to it not being economically feasible. Lueders explained the coverage the city has on the building and on the contents. Pioneerland has additional coverage on their contents. There is coverage for the demolition and removal of the remains of the building within the city's policy, separate from the replacement coverage. The amount of claim for the building and contents under the city's policy is being calculated by the adjusters. Lueders stated that per state statute, there is no coverage within the city's policy for liability claims from other property owners that may have sustained damage caused by the fire. However, any damage should be covered under the property owner's policy. Clerk Blackwell stated that phone calls to the library are being forwarded to City Hall. Blackwell reported that Xcel Energy was notified to disconnect the electrical and natural gas service. An account has been established at Home State Bank in Cosmos for cash donations received for the library. The city council and Pioneerland administration will meet on March 21, 2011 to view the bakery building and the band room at the school, to determine if either space should be considered for an interim or permanent location of the public library.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve the amended meeting minutes from February 10, 2011.

FIRE – Chief Fruetel reported that both new vehicles have been ordered.

MOTION by Anderson, seconded by Haley and carried unanimously to approve participation in the MnWARN (Water/Wastewater Agency Response Network) program by adopting the required resolution and also the mutual aid agreement.

COMMUNITY CENTER – Mayor Gieser stated that he is still seeking additional people to serve on a Community Center Committee.

MOTION by Haley, seconded by McRoberts and carried unanimously to accept the library demolition bid from Veit Specialty Contracting at \$25,997. A second bid from M.A.A.C. was received at \$27,620. A

third bid from Don Rettman Construction at \$16,500 was rejected because the contractor is not certified with the MN Department of Health in Asbestos Abatement and also because the bid did not meet the time frame specified in the bid notice.

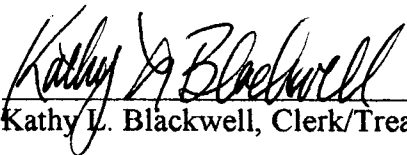
MAINTENANCE – The council discussed the benefit of having Maintenance Supervisor Thomas present at monthly meetings. The council agreed that Thomas be required to attend monthly meetings to report on maintenance department issues and to be available to answer questions the council may have regarding the maintenance department. After further discussion the council agreed that Thomas be present when the meeting begins.

POLICE – The council and Chief Schroeder discussed parking issues that have occurred during snow removal.

FREE WATER – The council clarified that the offer to provide free water and sewer for one year was effective for residential accounts opened after January 6, 2011.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve payment of the General Bills, check numbers 9324-9345 and 17190-17212, and Fire Bills, check numbers 4299-4313.

MOTION by McRoberts and seconded by Anderson to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

APRIL 14, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on April 14, 2011, at City Hall.

COUNCIL PRESENT: Mayor Gieser, Council Members Wade Haley, Mike McRoberts and Tom Rennecke.

ABSENT: Council Member Terry Anderson.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Gary Martin, Dale Thomas, Chuck Lietzau, Jon Fruetel, Robert Anderson, and Judy Barka.

MOTION by Haley, seconded by Rennecke and carried to approve the meeting minutes from March 10, 2011.

MOTION by McRoberts, seconded by Rennecke and carried to approve the January 31, 2011 Financial Statement.

COSMOS INDUSTRIES INC. – CII Board members Gary Martin and Chuck Lietzau presented plans for a proposed addition to the Falcon Industries building. It was agreed that the city should obtain assistance in interpreting the zoning requirements as well as an opinion from an engineer regarding the frontage road, water, and sewer utilities in order to process a building permit application.

MAINTENANCE – The council agreed that Thomas should obtain estimates to reroof the city shop. Thomas reported that the Minnesota Pollution Control Agency has implemented on-line reporting and it will become mandatory in the near future. The council acknowledged that Thomas should be supplied with a work computer. Thomas reported that the interior of the water tower pedestal was repainted and was covered under the warranty. The council agreed that ACGC Schools should be allowed to connect the tile line in their parking lot to the city storm sewer line that runs across school property. Thomas will schedule street sweeping this spring. Thomas reported that the city was given an emergency discharge permit from MN PCA due to the recent high water level in the ponds. Emergency lift station pump repairs were completed. Thomas will map areas of streets that need to be patched, seal coated, or have crack sealing in 2011. Thomas reported that both seasonal maintenance employees would like to work for the city again this summer. The city will not advertise the seasonal positions. The council agreed that Thomas should obtain estimates to install a restroom in the city shop.

MOTION by Haley, seconded by Rennecke and carried to have General Construction clean and inspect the water tower in 2011 at a cost of \$800. Other bids were received from Maquire Iron at \$1,750 and from Watertower Clean and Coat at \$1,400.

BOARD OF REVIEW – The council suspended their regular meeting in order to hold the assessor’s board of review meeting at 7:10 p.m. and resumed the regular meeting at 7:40 p.m.

BALLPARK – Clerk Blackwell was directed to have the city’s insurance agent attend a meeting to explain coverage regarding the ballpark activities.

MOTION by Haley, seconded by McRoberts and carried to approve payment of the General Bills check numbers 17213-17247 and 9346-9374, and Fire Bills, check numbers 4314-4323.

MOTION by McRoberts, seconded by Haley and carried to contract with Mini-Biff, LLC for one unit in the city park during the summer months at a cost of \$60.34 per month.

FIRE – Chief Fruetel reported that the 4x4 unit was delivered.

MOTION by McRoberts, seconded by Rennecke and carried to remove the “No Parking 2am to 6am” and the “No U-turn within Block” signs from the 200 and 300 blocks of Milky Way Street South.

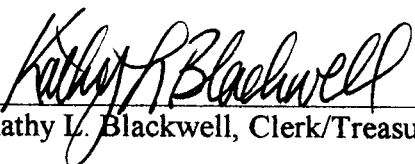
MOTION by McRoberts, seconded by Rennecke and carried to change the wording in the Utility Collection Policy clarifying the definition of a delinquent account.

SPECIAL MEETING – The council tentatively scheduled a special meeting for 6:00 p.m. on April 21, 2011.

MAY MEETING – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on May 12, 2011, at City Hall.

LIBRARY – The council agreed to enter into a rental agreement with ACGC Schools for the music room to serve as the location for the summer reading program at an approximate cost of \$110 per session.

MOTION by Haley and seconded by Rennecke to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
ASSESSOR'S BOARD OF REVIEW MEETING**

APRIL 14, 2011

The City of Cosmos Board of Review meeting was called to order by Mayor Gieser at 7:10 p.m. on April 14, 2011.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Wade Haley, Mike McRoberts, and Tom Rennecke.

ABSENT: Council Member Terry Anderson.

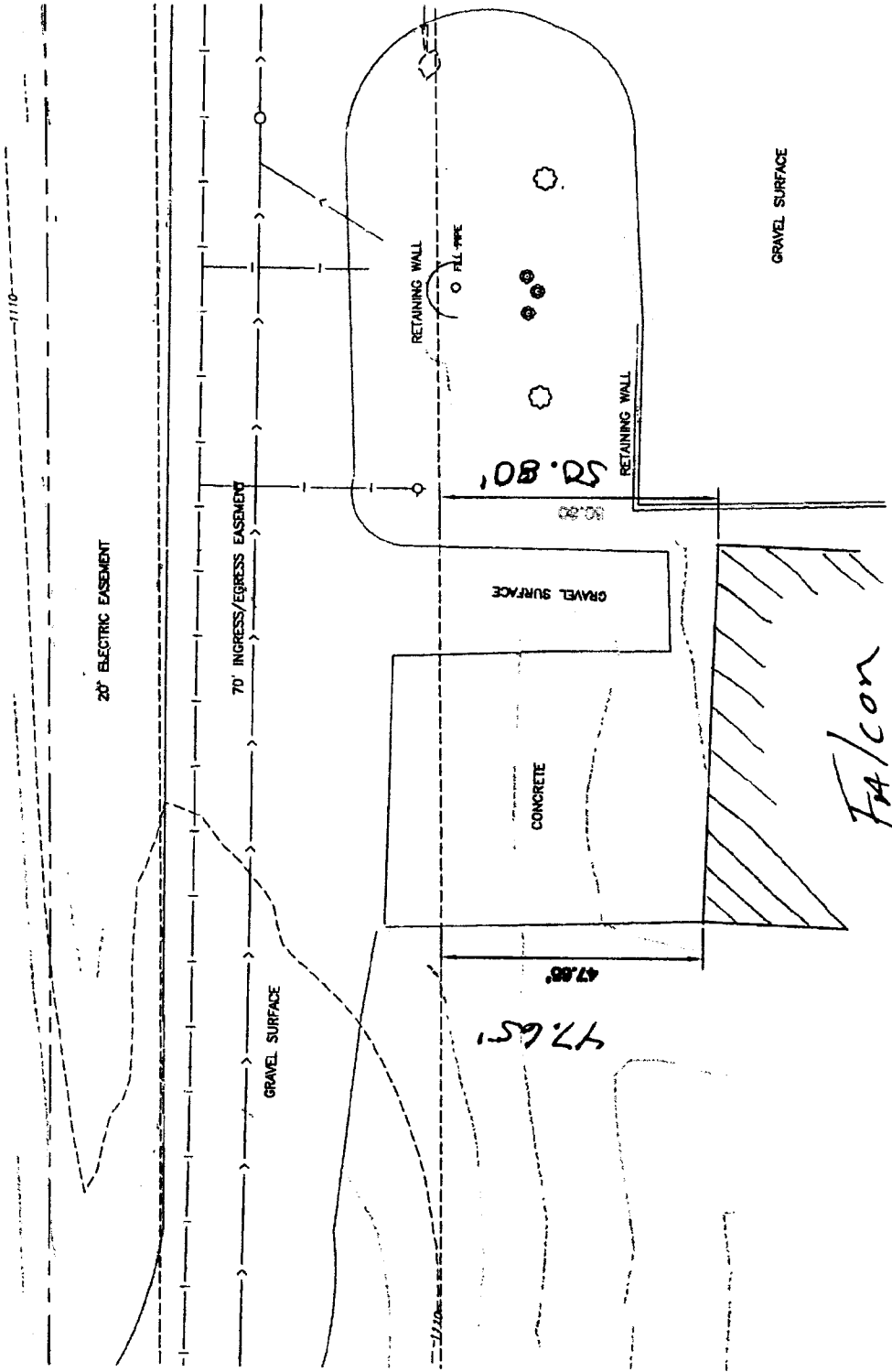
ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Judy Barka, Robert Anderson, Dale Thomas, and Jon Fruetel.

VALUES – City Assessor Judy Barka and County Assessor Robert Anderson gave a summary of home sales in the last year and stated that no changes in values were made for 2011. No property owners were present to question the value of a property.

MOTION by McRoberts and seconded by Rennecke to close the assessor's meeting at 7:40 p.m.



Kathy L. Blackwell, Clerk/Treasurer



- The NW corner of the existing building is 47.65' from easement line.
- The NE corner is 50.80'
- max expansion to north is 47' to be parallel with exist building

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

MAY 12, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on May 12, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Dale Thomas, Barry Glienke, Steve Lueders, Gary Martin, Linda Hopp, Chuck Dvorak, and Jesse Albrecht.

BALLPARK – Insurance Agent Lueders explained the liquor liability and workers compensation insurance coverage for the activities at the ballpark. Lueders stated that additional coverage is available for city volunteers at a cost of \$160 per year.

COSMOS INDUSTRIES INC – Engineer Glienke explained applicable zoning regulations for the proposed addition to Falcon Industries Inc. A 47' addition to the North would be allowed under current zoning. Glienke stated that the service road was recorded as an easement, not a dedicated street. It was agreed that the city should consider having the plat recorded so the service road is a dedicated street. Cosmos Industries Inc. included the cost to relocate the fire hydrant in the proposed project and there will be no cost to the city.

DVORAK – Chuck Dvorak suggested possible ideas for youth programs in Cosmos such as a youth pool league or a bike park. Clerk Blackwell will obtain information on insurance considerations on a bike park.

EAGLE SCOUT – Jesse Albrecht inquired about completing a community project as part of his requirements to become an Eagle Scout. He will contact the city when he has details on a specific project.

HOPP – Linda Hopp suggested that the city consider the property at 10 Milky Way Street North as a location for city hall and the city shop. The Council stated that the city has explored that idea and found it was not feasible.

MOTION by McRoberts, seconded by Anderson and carried unanimously to approve the meeting minutes from April 14, 2011.

MOTION by Haley, seconded by Anderson and carried unanimously to approve the February 28th and March 31st, 2011 Financial Statements.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve the 3.2 On-Sale Liquor License application for the Cosmos Fire Relief Association at the Ballpark and Fire Hall.

COMMUNITY CENTER – Clerk Blackwell was directed to have the electric and natural gas service disconnected and service lines removed from the Community Center. The water service has been disconnected and the line was capped.

WEB SITE – Mayor Gieser presented information on set up and annual maintenance costs for a city web site. The set up estimate from Adimation is \$3,000 plus \$130 per year for maintenance and the estimate from Gov Office is \$1,225 plus \$400 per year. Clerk Blackwell will provide the council with information on social networking policies.

MOTION by Anderson, seconded by Haley and carried unanimously to adopt Resolution 2011-3 approving Pre-Authorized payments by the Clerk/Treasurer.

MOTION by Anderson, seconded by Rennecke to accept the bid from Mike Walter to replace the roof on the city shop with steel at a cost of \$5,145. Additional bids were received from Mike Lang at \$7,305 and from Mike Grotto at \$5,391.29.

MAINTENANCE – The council agreed that a mini-biff unit should be placed by the city shop for the summer. Thomas will get bids on street patching, seal coating, and cement work.

MOTION by McRoberts, seconded by Anderson and carried unanimously to have Shreffler do \$5,000 worth of crack filling in 2011.

ASSESSMENT POLICY – The council agreed that the city should look into adopting an assessment policy for future street reconstruction projects.

SPECIAL MEETING – A special meeting was scheduled for May 26, 2011 at 7:00 p.m. to review bids on street patching and other street repairs.

JUNE – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on June 16, 2011 at City Hall.

MOTION by Haley, seconded by Rennecke and carried to hire Jeremy Anderson as a full-time Maintenance Assistant at \$8.50 per hour and hire Tyler Minnick for mowing with hours to be as needed at \$7.50 per hour, and to allow both employees over-time hours during the two weeks prior to Space Festival. Councilor Anderson abstained from the motion.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve payment of the General Bills, check numbers 17249-17279 and 9375-9402, and Fire Bills, check numbers 4326-4337, as presented.

MOTION by McRoberts and seconded by Anderson to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

MAY 26, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on May 26, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Mike McRoberts, and Tom Rennecke.

ABSENT: Council Member Wade Haley.

ALSO PRESENT: Kathy Blackwell and Dale Thomas.

STREET REPAIRS – The council reviewed bids for street patching from Dick Hopp Excavating and Monson Corporation and a bid for cement from Mike Walter.


MOTION by McRoberts, seconded by Anderson and carried to accept the bid for cement work from Mike Walter for \$2,710.

MOTION by McRoberts, seconded by Anderson and carried to accept three bids from Dick Hopp Excavating including 15,164 square feet of street patching at \$63,688.80, patching a water main break area on State Highway 4 at \$2,475, and 2,242 square feet of street shoulder lane repair at \$2.00 per square foot. Second bids were received from Monson Corporation at \$69,041.70, \$2,574 and \$2.10 per square foot.

TITLE – Clerk Blackwell was directed by the council to have Thompson, Sperry and Jensen complete the title and deed work for parcel #21-0048-000 per the original purchase agreement in 2004.

SPECIAL MEETING – A special meeting will be scheduled with Engineer Glienke to discuss the reconstruction of Pegasus Avenue West and an assessment policy.

MOTION by Rennecke and seconded by Anderson to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

JUNE 9, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on June 9, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, and Dale Thomas.

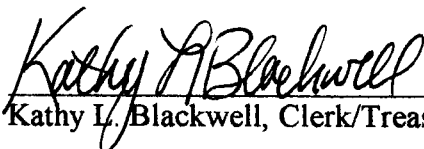
ASSESSMENT PROCESS/RATES – Engineer Glienke reviewed a proposed schedule for the process required to assess costs related to an improvement project. The council and Glienke discussed potential assessment rates and a policy.

MOTION by Rennecke, seconded by Anderson and carried unanimously to adopt Resolution 2011-4 Ordering Preparation of Report of Improvement for Pegasus Avenue West.

SPECIAL MEETING – A special meeting was scheduled for June 27, 2011 at 7:00 p.m. to review the feasibility study and set an improvement hearing.

MOTION by Anderson, seconded by Haley and carried unanimously to approve having Dick Hopp relocate a fire hydrant by the water treatment plant and also to install a catch basin intake at the intersection of Jupiter Street and Taurus Avenue.

MOTION by Haley and seconded by McRoberts to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

JUNE 16, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on June 16, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

ABSENT: Councilor Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Paul Harvego, Brent Schroeder, Dale Thomas, Jon Fruetel, and Jesse Albrecht.

2010 FINANCIAL STATEMENT – City Auditor Paul Harvego presented the 2010 Financial Statement. Harvego stated the city's financial position is good with the exception of the water fund. The council agreed with Harvego that a rate increase was necessary.

MOTION by Haley, seconded by Rennecke and carried to approve the meeting minutes from May 12, 26 and June 9, 2011.

MOTION by Rennecke, seconded by Anderson and carried to approve the April 30, 2011 Financial Statement.

WEB SITE – The council agreed to table a decision regarding a city web site until later this year.

MOTION by Haley, seconded by Anderson and carried to approve the Gambling Permit Application from the Cosmos Fire Relief Association for a raffle during Space Festival.

MOTION by Anderson, seconded by Rennecke and carried to not waive the monetary limits on tort liability established by MN Statutes 466.04.

EAGLE SCOUT – The council agreed that Jesse Albrecht could explore constructing horse shoe pits in a city park or reconstructing the bench next to City Hall for a community project as part of his Eagle Scout requirements.

BOARD OF HEALTH – The council reviewed the 2011 list of violations. The council directed Clerk Blackwell and Police Chief Schroeder to send out letters to property owners on the list.

CAPITAL IMPROVEMENT PLAN – The council directed Clerk Blackwell to schedule a capital improvement plan presentation and demonstration by David Drown and Associates.

MOTION by Anderson, seconded by Rennecke and carried to adopt Resolution 2011-5 Supporting a Municipal Building Project and pursue a funding request to the State of Minnesota.


COMMUNITY CENTER – The council agreed that Maintenance Supervisor Thomas could remove items such as the water heater, toilet, and cupboards from the Community Center that he could utilize at the shop. The refrigerator will be stored at the Fire Hall for the time being. Ownership of other items needs to be determined.

CEMENT – The council agreed that approximately 32 feet of lay down curb should be added to the cement work Mike Walter was approved to do at the May 26, 2011 meeting.

JULY – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on July 14, 2011, at City Hall.

MOTION by Rennecke, seconded by Anderson and carried to approve the General Bills, check numbers 9403-9440 and 17280-17311, and Fire Bills, check numbers 4338-4346, as presented.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

JUNE 27, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on June 27, 2011 at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

ABSENT: Councilor Mike McRoberts

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, Gary Martin, Brent Schroeder, and Delores Arndt.

FEASIBILITY REPORT – Engineer Glienke presented the feasibility report for improvements to Pegasus Avenue West. The total estimated cost is \$287,000.

MOTION by Rennecke, seconded by Haley and carried to adopt Resolution 2011-6 receiving the feasibility report and calling a public hearing on the improvements at 7:00 p.m. on July 21, 2011, at City Hall.

GAUB – Glienke stated that he gave Gaub until the end of July to complete the looping project. If the work isn't done, Glienke stated the city should hire another company to finish the work and deduct the cost from the final payment to Gaub which the city is holding.

COMMUNITY CENTER – The council was informed that the mold in the community center has increased drastically and nearly all the contents are affected. Following much discussion and consideration, the council agreed that no additional property would be removed from the building due to the potential health risk. The council also agreed that the tables and chairs that had been already removed will be given away.

MOTION by Rennecke and seconded by Anderson to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

JULY 14, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on July 14, 2011, at City Hall.

COUNCIL PRESENT: Mayor Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, Brent Schroeder, Dale Degner, Ralph Galvan, and Jill _____.

MOTION by Anderson, seconded by McRoberts and carried unanimously to approve the meeting minutes from June 16 and 27, 2011.

SPECIAL MEETING – A special meeting was scheduled for July 21, 2011, following the Improvement Hearing at City Hall.

COMMUNITY CENTER – The building inspector will be asked to obtain and submit samples from the Community Center Building for asbestos testing.

SCHREINER – The council agreed that it was not in the city's best interest to sign a quit claim deed on a 16' x 25' piece of a vacated alley at the South of the Schreiner property. The city owns the land directly to the East and West of the land and a sanitary sewer main runs through it.

GALVAN – The council and property owner Ralph Galvan discussed a high use water bill that accumulated over the last year from a broken water pipe in Galvan's basement. The leak was detected after city staff read the water meter in June. Galvan had not submitted a meter reading throughout the year and was unaware of the leak. The council agreed that Galvan should be responsible for the charges and did not want to set a precedent by lowering the amount owed.

MOTION by McRoberts, seconded by Haley and carried unanimously to accept \$150 monthly payments from Galvan, with no interest charged, until the outstanding amount of \$11,399.27 is paid off and also that the payment plan terms will be reconsidered if a payment is missed or if Galvan fails to submit a monthly water meter reading.

TRAFFIC SIGN REQUEST – Dale Degner requested that the city install a "Watch for Children" sign on Canis Avenue East in efforts to have delivery trucks decrease their speed. Clerk Blackwell will speak to Uni-Hydro, Adams Wind Farm and the Legion and ask them to talk with their vendors about slowing down speed on that street.

MOTION by Haley, seconded by Rennecke and carried to increase the monthly water base rate from \$13 to \$14 and increase the monthly water rate per 1,000 gallons from \$7.25 to \$7.50 with a 1,000 gallon monthly minimum, effective September 1, 2011 and McRoberts opposing the motion.

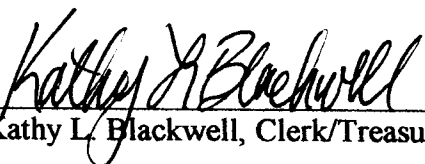
BALLPARK – Additional employees will be required to work at the ballpark food shack over Space Festival. The council agreed that ballpark supplies should be ordered through a vendor that will deliver the supplies to town in efforts to save costs on paperwork and mileage.

MOTION by Haley, seconded by Anderson and carried unanimously to approve payment of the General Bills, check numbers 9441-9470 and 17312-17349 and Fire Bills, check numbers 4347-4352, which included 75% payments to Dick Hopp Excavating, Mr. Dirt and Larry Jackson for storm clean up, and also approval of payment to Dick Hopp Excavating for street patching per the bid he submitted.

GENERATOR – The council discussed installing a gas powered automatic generator for the fire hall. This type of system would prevent some of the issues the city experienced during the July 1, 2011 storm. Two concerns during that storm were that the fire hall doors had to be manually opened and also that the sirens were not able to be sounded, both due to the power outage. Chief Fruetel will look into costs of such a system.

MOTION by Haley, seconded by Anderson and carried unanimously to accept the bid from Mike Walter Construction for a bathroom addition and ceiling installation at the city shop at a cost of \$2,265 and \$2,910, respectively. Second bids were received from Mike Grotto at \$2,735 and \$2,950, respectively.

MOTION by McRoberts and seconded by Rennecke to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
PUBLIC HEARING**

JULY 21, 2011

A public hearing on the 2011 Street and Utility Improvements was opened by Mayor Gieser at 7:00 p.m on July 21, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

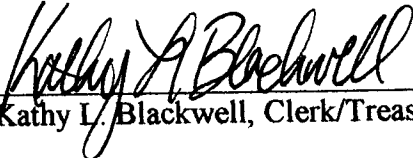
ABSENT: Council Member Mike McRoberts

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dan Tait, Bryan Mortensen, Gary Martin, Leo and Gladys Macik, Dale Thomas, Chad and Tanya Bassler.

PROJECT – City Engineer Barry Glienke explained the scope of the project and stated that estimated construction cost is \$287,000. Assessments were based on 60% of the street construction costs and an additional hearing for final assessments will be held.

COMMENTS – Property owners had numerous questions in regards to the project. Several comments were made that did not support any work being done East of Neptune Street. The council and engineer agreed to alter the plans to include street and utility improvements on Pegasus Avenue West of Neptune Street and only storm sewer improvements East of Neptune Street.

The hearing was closed at 7:52 p.m.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

JULY 21, 2011

A special meeting of the Cosmos City Council was held following a public hearing on July 21, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.


ABSENT: Council Member Mike McRoberts

ALSO PRESENT: Kathy Blackwell, Barry Glienke, and Dale Thomas.

MOTION by Rennecke, seconded by Anderson and carried to adopt Resolution 2011-7 Ordering Improvement and Preparation of Plan on West Pegasus Avenue, with wording and description of the project being altered as discussed at the improvement hearing.

MOTION by Haley, seconded by Anderson and carried to issue payment to Dick Hopp Excavating in the amount of \$15,525 for the additional depth and square footage within the street patch project that was added by the city and calculated by Maintenance Supervisor Thomas, and denial of an additional payment of \$5,551 for an over run that was not added or approved by the city.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

AUGUST 4, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on August 4, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Mike Bubony, Chuck DeWolf, Brent Schroeder, Brad Dallmann, LaDon Henslin, Marvin Schreiner, and Jon Fruetel.

CAPITAL FINANCIAL PLAN – Mike Bubony with David Drown and Associates presented information and a model Capital Financial Plan. The plan will input future projects within the city, incorporate methods of financing the projects, and show effects on property taxes and user rates.

MOTION by McRoberts, seconded by Haley and carried unanimously to hire Mike Bubony with David Drown and Associates to complete a Capital Financial Plan for the city at a cost of \$5,000.

MOTION by McRoberts, seconded by Anderson and carried unanimously to adopt Resolution 2011-8 Approving Plans and Specifications and Ordering Advertisement for Bids for the improvement of West Pegasus Avenue west of Neptune Street.

SCHREINER – Marvin Schreiner, Brad Dallmann, and LaDon Henslin requested that the city reconsider signing over title to the South 25' of the vacated alley at the South of Schreiner's property. An easement is recorded for the sanitary sewer and storm sewer lines that run through the property.

MOTION by Anderson, seconded by Haley and carried unanimously to sign a quit claim deed for the South 25' of the vacated alley at the South of Marvin Schreiner's property.

FIRE - The council approved hiring Randy Pedersen as a fire fighter and ambulance attendant, pending the background investigation. Fire Chief Fruetel presented some options and price estimates to install generators at the fire hall, treatment plant, and lift station.

MOTION by McRoberts, seconded by Anderson and carried unanimously to purchase a 10,000 surge watt generator for the fire hall at a cost of approximately \$1,700 plus installation.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve payment of the General Bills, check numbers 9472-9502 and 17350-17394, and Fire Bill, check numbers 4353-4357, as presented.

MOTION by Rennecke, seconded by Anderson and carried unanimously to approve the meeting minutes from July 14 and 21, 2011.

FORFIETED LAND – The council directed Clerk Blackwell to notify the Meeker County Auditor that the City of Cosmos disapproves any conveyance or sale of parcel #21-0217-000 located at 257 Milky Way Street South, to anyone for a period of six months.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve the May 31, 2011 and June 30, 2011 Financial Statements.

SUMMER READING MATERIALS – The council approved a rental agreement with ACGC Schools for storage of the Summer Reading Program supplies at a rate of \$20 per month.

CLERK/TREASURER – The council approved payment of 20 hours of the compensation time Clerk Blackwell has accumulated.

REGULAR MEETING – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on September 1, 2011, at City Hall.

MOTION by Anderson and seconded by Haley to adjourn the meeting.

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

AUGUST 18, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on August 18, 2011 at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson and Tom Rennecke.

ABSENT: Council Members Wade Haley and Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Dale Thomas and Brent Schroeder.

MOTION by Anderson, seconded by Rennecke and carried to approve the Temporary On-Sale Liquor License application from the Cosmos Lions for the Labor Day Softball Tournament.

MOTION by Anderson, seconded by Rennecke and carried to purchase a 10' by 20' steel shed from Wes Hoyhtya at a cost of \$1,150, pay moving costs to move the shed from Hector to the city shop property, and pay hook up costs associated with making the space functional as a temporary maintenance department office.

MOTION by Anderson and seconded by Rennecke to adjourn the meeting.

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

SEPTEMBER 1, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on September 1, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

ABSENT: Council Member Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, Brent Schroeder, Butch Schulte, Jim Dvorak, and Jon Fruetel.

2011 STREET PROJECT – Engineer Glienke reported that six bids were received for the 2011 project ranging from \$189,881.10 to \$264,212.17. Glienke recommended the city accept the low bid.

MOTION by Anderson, seconded by Rennecke and carried to adopt Resolution 2011-9 accepting the bid from Hjerpe Contracting at \$189,881.10 for the improvement of West Pegasus Avenue.

COMMUNITY CENTER – Building Official Schulte noted the areas within the community center that contain asbestos and the items that should be removed prior to demolition. The council authorized Schulte and Clerk Blackwell to draft demolition bid specifications. The bids will be reviewed at the October meeting.

DVORAK – Jim Dvorak expressed concerns on the community center demolition regarding the places where the building is attached to his building on the property to the South.

MOTION by Haley, seconded by Rennecke and carried to approve the meeting minutes from August 4 and 18, 2011.

MITIGATION GRANT – Clerk Blackwell stated that the terms of the FEMA grant are 75% grant and 25% local share for a proposed project to purchase a battery back up siren and generators. The council agreed that Blackwell, Fruetel and Thomas should continue to work on the grant application.

FIRE – Repairs were necessary on an air compressor and on wheel seals on the pumper.

WATER – The council agreed to pay Jeremy Anderson to attend a water operator school and pay the fee for him to take the license exam.

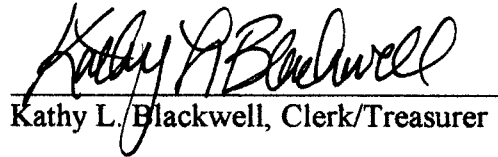
MOTION by Rennecke, seconded by Haley and carried to certify to the Meeker County Auditor a 2012 Proposed Tax Levy in the amount of \$247,085, a 5% increase from 2011.

MOTION by Anderson, seconded by Haley and carried to approve the 2012 Proposed Budget with a 3.2% General Fund increase from 2011.

PUBLIC COMMENT – The council selected 7:00 p.m. on December 8, 2011 as the time and date for the public comment meeting when citizens can comment on the 2012 proposed budget and levy.

REGULAR MEETING – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on October 13, 2011, at City Hall.

MOTION by Anderson and seconded by Rennecke to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

OCTOBER 13, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on October 13, 2011, at city hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley and Tom Rennecke.

ABSENT: Council Member Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Lowell Flaten, Dale Thomas, and Jon Fruetel.

TH 4 PROJECT – Lowell Flaten from MN DOT presented information regarding the Trunk Highway 4 reconstruction project that is scheduled for 2013. Flaten stated that MN DOT would like the city's input on the design. Flaten agreed to attend the November 17th city council meeting to continue discussing the project.

2011 STREET PROJECT – Engineer Glienke informed the council that the project is on schedule and progressing well. The council agreed the two affected residential properties would not be charged for water service in October and the commercial property would only be charged for water that went through the meter in October.

MOTION by Anderson, seconded by Rennecke and carried to approve the meeting minutes from September 1, 2011.

MOTION by Haley, seconded by Rennecke and carried to approve the July 31st and August 31st, 2011 Financial Statements.

LIBRARY CLAIM – The council directed Clerk Blackwell to notify the insurance adjuster that the city would like the library loss claim to remain open and that no decisions on construction would be made until more information on funding is available.

MOTION by Anderson, seconded by Rennecke and carried to accept the bid from Blue Earth Environmental Company at \$14,800 for the demolition of the community center. A second bid was received from Don Rettman Construction at \$19,900.

MOTION by Haley, seconded by Rennecke and carried to accept the bid from Luedtke Contracting for the 2011-2012 snow removal season. No other bids were received.

EASEMENTS – The council approved the revised easements with South Central Grain and Energy that clarify and redefine the sanitary sewer and storm water drainage easements.

MOTION by Anderson, seconded by Haley and carried to approve the gambling permit application from the Knights of Columbus for a raffle to be held at the Cosmos Legion in January.

REQUEST FOR PROPOSALS – Clerk Blackwell suggested that the city advertise for request proposals for engineering services for the TH 4 project.

MOTION by Anderson, seconded by Rennecke and carried to hire Bolten and Menk to provide engineering services for the Trunk Highway 4 project at the firm's 2011 fee/rate schedule.

MOTION by Rennecke, seconded by Haley and carried to purchase a snow blower from L&P Supply at \$925 with the trade in of the old blower. Haug Implement provided a quote of \$950 with trade.

MOTION by Haley, seconded by Anderson and carried to accept the following bids for improvements at the city shop: bathroom plumbing bid from Hector Plumbing and Heating at \$1,975, bathroom wiring bid from Dave Dahlk at \$900, office building wiring bid from Dave Dahlk at \$2,200, and 200 amp service for office building bid from Dave Dahlk at \$1,800. A second bid on the bathroom plumbing from Petterson Electric was \$2,103. A second bid on the bathroom wiring from Petterson Electric was \$1,054.

MOTION by Haley, seconded by Anderson and carried to approve resolution 2011-10 for the Issuance, Sale and Delivery of a \$203,800 General Obligation Improvement Note for the Pegasus Street Project.


MOTION by Anderson, seconded by Rennecke and carried to approve payment of the General Bills, check numbers 9503-9564 and 17395-17470 and Fire Bills, check numbers 4358-4381.

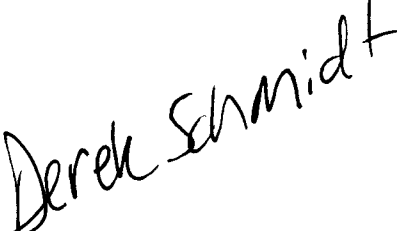
POP MACHINE – The council agreed that Bernicks should remove the pop machine located outside the fire hall due to low sales and to save electrical costs.

MOTION by Anderson, seconded by Haley and carried to approve furnace repairs at the fire hall and to give Fire Chief Fruetel the authority to accept the lower of at least two bids.

NOVEMBER MEETING – The next meeting of the Cosmos City Council will be held at 6:00 p.m. on November 17, 2011, at city hall.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer



**MINUTES
CITY OF COSMOS
REGULAR MEETING**

NOVEMBER 17, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on November 17, 2011, at city hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Barry Glienke, Lowell Flaten, Don Sterna, Derek Schmidt, Dale Thomas and Anita Mortensen.

TH 4 PROJECT – Lowell Flaten from MN DOT and design engineers from WSB Engineering discussed the project with the council. A public information meeting will be scheduled in January. The city asked MN DOT to determine whether or not receipt the US DOT grant would be compromised if the city chooses to construct a width greater than 44' in the business district. The city also requested that cost estimates be calculated.

PUBLIC HEARING – The regular meeting was recessed from 7:05 p.m. until 7:35 p.m. in order to hold a public hearing on the 2011 Pegasus Street proposed assessments.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve the meeting minutes from October 13, 2011.

MOTION by McRoberts, seconded by Anderson and carried unanimously to approve the September 30, 2011 Financial Statement.

DISASTER AID – Clerk Blackwell reported that the amount of disaster aid being recommended for approval by the FEMA Project Specialist is less than she feels the city's eligible costs are. Blackwell will continue to work with FEMA on the amount of aid the city will receive. Blackwell and Thomas reported that there are costs, such as stump removal, that are not eligible for disaster aid and not covered by insurance.

HAZARD MITIGATION GRANT – It doesn't appear feasible for the city to complete the grant application by the December 1st deadline given the application requirements. The city will reassess the needs for a generator at the fire hall and lift station.

MOTION by Anderson, seconded by Rennecke and carried to approve the 2011 Liquor License applications from Schmidty's Cosmos for a 3.2 Off-Sale, from Moonshine Pub for an On-Sale and Off-Sale Intoxicating, and from the Cosmos Legion for an On-Sale, Off-Sale, and Sunday Intoxicating, with Mayor Gieser abstaining from the motion.

SPECIAL ASSESSMENTS – The council approved the list of special assessments for unpaid utilities, lawn maintenance, and tree maintenance to be certified to the Meeker County Auditor for collection with the 2012 property taxes.

MAINTENANCE – The council approved selling the old inoperable generator to Randy Rusch for \$250. The council approved the purchase of a 5,500 watt generator from Menards for \$499. The street light in front of city hall that was damaged in the July 1st storm will be replaced. The council agreed to chlorinate both wells. The council agreed to pay Val Thomas \$10 per time for helping Dale Thomas with tasks needing two persons.

MOTION by Haley, seconded by McRoberts and carried unanimously to approve payment of the General Bills, check numbers 9568-9603 and 17471-17495, and the Fire Bills, check numbers 4382-4393.

POLICE – The council approved to hire John Agre as a part-time police officer and supply him with uniforms.

MOTION by Rennecke, seconded by Anderson and carried unanimously to upgrade the cell phone plan at a cost of approximately \$50 per month and to purchase a new Iphone for Chief Schroeder for approximately \$200.

MOTION by Haley and seconded by McRoberts to adjourn the meeting.

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**MINUTES
CITY OF COSMOS
PUBLIC HEARING**

NOVEMBER 17, 2011

A public hearing on the proposed assessment for improvements to West Pegasus Avenue was opened by Mayor Gieser at 7:05 p.m. on November 17, 2011, at city hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, and Anita Mortensen.

ASSESSMENTS – Glienke stated that the total assessment for the three affected properties is \$52,560. This is \$90 per foot and is 60% of the street construction cost, as discussed at the beginning of the project. Assessments can be paid over seven years with an interest rate of 4.20% or pre-paid within 30 days without interest.

MOTION by Rennecke, seconded by Haley and carried unanimously to approve Resolution 2011-10 Adopting the Assessments for improvements to West Pegasus Avenue west of Neptune Street.

The public hearing was closed at 7:35 p.m.

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

**DECEMBER 22, 2011
(Continued from December 8, 2011)**

A continued regular meeting of the Cosmos City Council was resumed and called to order by Mayor Gieser at 6:00 p.m. on December 22, 2011, at city hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Don Sterna, Lowell Flaten, Chuck and Twyla Lietzau, Adam Lietzau, Dale Thomas, and Brent Schroeder.

TH 4 PROJECT – Lowell Flaten from MN DOT and Don Sterna from WSB presented an alternate design plan for the business district. The compromise plan would keep angle parking on the East side of TH 4 and change to parallel parking on the West side. Decisions regarding entrances, meeting ADA laws, sidewalks and other items will continue to be made as the design process progresses. A public input meeting for the business district property owners is scheduled for January 12, 2012. The city will invite property owners requesting their input on the design. The tentative location of the meeting is ACGC South Elementary.

JANUARY MEETING – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on January 19, 2012, at city hall.

2012 WAGES – A discussion was held regarding cost of living adjustments, merit pay, the wage negotiation process, pay equity, the state job match, as well as other issues related to wages.

MOTION by Anderson, seconded by McRoberts and carried to approve a \$1.00 per hour increase for full-time employees effective January 1, 2012; to keep the part-time police officers on the roster, but limit part-time police hours to only during the week of Space Festival. Rennecke opposed the motion.

MOTION by Haley, seconded by Rennecke and carried unanimously to certify to the Meeker County Auditor a 2012 Final Property Tax Levy in the amount of \$247,085.

MOTION by McRoberts, seconded by Anderson and carried unanimously to adopt the 2012 Final Budget.

MOTION by Haley, seconded by Anderson and carried unanimously to discontinue the policy of offering free water and sewer for one year to anyone that purchased a home in town, effective January 1, 2012.

MOTION by McRoberts, seconded by Anderson and carried unanimously to approve a Fund Balance Classifications Policy as required by new accounting standards.

MOTION by Haley and seconded by Rennecke to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

DECEMBER 8, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on December 8, 2011, at city hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Mike Bubony, Barry Glienke, Judy Raske, Chuck and Twyla Lietzau, Matt Lietzau, Scott Stafford, Dale Thomas, and Jon Fruetel.

CAPITAL FINANCIAL PLAN – Mike Bubony presented information and data he collected to assist the city in planning for the future. The council gave Bubony direction on how they prefer to pay for future projects. Bubony will take the council's input and draft a final plan for the city to use as a guide over the next few years.

TH 4 PROJECT – Engineer Glienke suggested the council develop plans on what they would like to include in the TH 4 project. The plans can then be shared with MN DOT.

ACGC – Judy Raske and Scott Stafford updated the city council on the status of ACGC Schools in efforts to communicate the school board's goals and achievements with the community.

MOTION by McRoberts, seconded by Anderson and carried unanimously to approve the 2011 Fire and Ambulance Payroll.

FIRE – Chief Fruetel stated the department is actively recruiting members.

MAINTENANCE – Maintenance Supervisor Thomas reported that the tower is scheduled to be cleaned. The council agreed that the generator building should be used for storage. Thomas reported that the wells should be chlorinated and tested.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve the meeting minutes from November 17, 2011.


MOTION by Haley, seconded by McRoberts and carried unanimously to approve the October 31, 2011 Financial Statement.

FIREWORKS DONATION – The council agreed to donate \$800 towards the 2011 Space Festival fireworks display.

MOTION by Haley, seconded by Anderson and carried unanimously to approve payment of the General Bills, check numbers 9622-9647 and 17496-17527, and Fire Bills, check numbers 4394-4400.

CONTINUE MEETING – The council announced that the meeting would be continued to December 22, 2011 at 6:00 p.m. in order to complete the items of business that they did not have time to discuss.

MOTION by Anderson and seconded by McRoberts to adjourn the meeting and resume at 6:00 p.m. on December 22, 2011, at city hall.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
PUBLIC HEARING**

NOVEMBER 17, 2011

A public hearing on the proposed assessment for improvements to West Pegasus Avenue was opened by Mayor Gieser at 7:05 p.m. on November 17, 2011, at city hall.


COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, and Anita Mortensen.

ASSESSMENTS – Glienke stated that the total assessment for the three affected properties is \$52,560. This is \$90 per foot and is 60% of the street construction cost, as discussed at the beginning of the project. Assessments can be paid over seven years with an interest rate of 4.20% or pre-paid within 30 days without interest.

MOTION by Rennecke, seconded by Haley and carried unanimously to approve Resolution 2011-10 Adopting the Assessments for improvements to West Pegasus Avenue west of Neptune Street.

The public hearing was closed at 7:35 p.m.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

NOVEMBER 17, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on November 17, 2011, at city hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Barry Glienke, Lowell Flaten, Don Sterna, Derek Schmidt, Dale Thomas and Anita Mortensen.

TH 4 PROJECT – Lowell Flaten from MN DOT and design engineers from WSB Engineering discussed the project with the council. A public information meeting will be scheduled in January. The city asked MN DOT to determine whether or not receipt the US DOT grant would be compromised if the city chooses to construct a width greater than 44' in the business district. The city also requested that cost estimates be calculated.

PUBLIC HEARING – The regular meeting was recessed from 7:05 p.m. until 7:35 p.m. in order to hold a public hearing on the 2011 Pegasus Street proposed assessments.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve the meeting minutes from October 13, 2011.

MOTION by McRoberts, seconded by Anderson and carried unanimously to approve the September 30, 2011 Financial Statement.

DISASTER AID – Clerk Blackwell reported that the amount of disaster aid being recommended for approval by the FEMA Project Specialist is less than she feels the city's eligible costs are. Blackwell will continue to work with FEMA on the amount of aid the city will receive. Blackwell and Thomas reported that there are costs, such as stump removal, that are not eligible for disaster aid and not covered by insurance.

HAZARD MITIGATION GRANT – It doesn't appear feasible for the city to complete the grant application by the December 1st deadline given the application requirements. The city will reassess the needs for a generator at the fire hall and lift station.

MOTION by Anderson, seconded by Rennecke and carried to approve the 2011 Liquor License applications from Schmidty's Cosmos for a 3.2 Off-Sale, from Moonshine Pub for an On-Sale and Off-Sale Intoxicating, and from the Cosmos Legion for an On-Sale, Off-Sale, and Sunday Intoxicating, with Mayor Gieser abstaining from the motion.

SPECIAL ASSESSMENTS – The council approved the list of special assessments for unpaid utilities, lawn maintenance, and tree maintenance to be certified to the Meeker County Auditor for collection with the 2012 property taxes.

MAINTENANCE – The council approved selling the old inoperable generator to Randy Rusch for \$250. The council approved the purchase of a 5,500 watt generator from Menards for \$499. The street light in front of city hall that was damaged in the July 1st storm will be replaced. The council agreed to chlorinate both wells. The council agreed to pay Val Thomas \$10 per time for helping Dale Thomas with tasks needing two persons.

MOTION by Haley, seconded by McRoberts and carried unanimously to approve payment of the General Bills, check numbers 9568-9603 and 17471-17495, and the Fire Bills, check numbers 4382-4393.

POLICE – The council approved to hire John Agre as a part-time police officer and supply him with uniforms.

MOTION by Rennecke, seconded by Anderson and carried unanimously to upgrade the cell phone plan at a cost of approximately \$50 per month and to purchase a new Iphone for Chief Schroeder for approximately \$200.

MOTION by Haley and seconded by McRoberts to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

OCTOBER 13, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on October 13, 2011, at city hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley and Tom Rennecke.

ABSENT: Council Member Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Lowell Flaten, Dale Thomas, and Jon Fruetel.

TH 4 PROJECT – Lowell Flaten from MN DOT presented information regarding the Trunk Highway 4 reconstruction project that is scheduled for 2013. Flaten stated that MN DOT would like the city's input on the design. Flaten agreed to attend the November 17th city council meeting to continue discussing the project.

2011 STREET PROJECT – Engineer Glienke informed the council that the project is on schedule and progressing well. The council agreed the two affected residential properties would not be charged for water service in October and the commercial property would only be charged for water that went through the meter in October.

MOTION by Anderson, seconded by Rennecke and carried to approve the meeting minutes from September 1, 2011.

MOTION by Haley, seconded by Rennecke and carried to approve the July 31st and August 31st, 2011 Financial Statements.

LIBRARY CLAIM – The council directed Clerk Blackwell to notify the insurance adjuster that the city would like the library loss claim to remain open and that no decisions on construction would be made until more information on funding is available.

MOTION by Anderson, seconded by Rennecke and carried to accept the bid from Blue Earth Environmental Company at \$14,800 for the demolition of the community center. A second bid was received from Don Rettman Construction at \$19,900.

MOTION by Haley, seconded by Rennecke and carried to accept the bid from Luedtke Contracting for the 2011-2012 snow removal season. No other bids were received.

EASEMENTS – The council approved the revised easements with South Central Grain and Energy that clarify and redefine the sanitary sewer and storm water drainage easements.

MOTION by Anderson, seconded by Haley and carried to approve the gambling permit application from the Knights of Columbus for a raffle to be held at the Cosmos Legion in January.

REQUEST FOR PROPOSALS – Clerk Blackwell suggested that the city advertise for request proposals for engineering services for the TH 4 project.

MOTION by Anderson, seconded by Rennecke and carried to hire Bolten and Menk to provide engineering services for the Trunk Highway 4 project at the firm's 2011 fee/rate schedule.

MOTION by Rennecke, seconded by Haley and carried to purchase a snow blower from L&P Supply at \$925 with the trade in of the old blower. Haug Implement provided a quote of \$950 with trade.

MOTION by Haley, seconded by Anderson and carried to accept the following bids for improvements at the city shop: bathroom plumbing bid from Hector Plumbing and Heating at \$1,975, bathroom wiring bid from Dave Dahlk at \$900, office building wiring bid from Dave Dahlk at \$2,200, and 200 amp service for office building bid from Dave Dahlk at \$1,800. A second bid on the bathroom plumbing from Petterson Electric was \$2,103. A second bid on the bathroom wiring from Petterson Electric was \$1,054.

MOTION by Haley, seconded by Anderson and carried to approve resolution 2011-10 for the Issuance, Sale and Delivery of a \$203,800 General Obligation Improvement Note for the Pegasus Street Project.


MOTION by Anderson, seconded by Rennecke and carried to approve payment of the General Bills, check numbers 9503-9564 and 17395-17470 and Fire Bills, check numbers 4358-4381.

POP MACHINE – The council agreed that Bernicks should remove the pop machine located outside the fire hall due to low sales and to save electrical costs.

MOTION by Anderson, seconded by Haley and carried to approve furnace repairs at the fire hall and to give Fire Chief Fruetel the authority to accept the lower of at least two bids.

NOVEMBER MEETING – The next meeting of the Cosmos City Council will be held at 6:00 p.m. on November 17, 2011, at city hall.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

SEPTEMBER 1, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on September 1, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

ABSENT: Council Member Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, Brent Schroeder, Butch Schulte, Jim Dvorak, and Jon Fruetel.

2011 STREET PROJECT – Engineer Glienke reported that six bids were received for the 2011 project ranging from \$189,881.10 to \$264,212.17. Glienke recommended the city accept the low bid.

MOTION by Anderson, seconded by Rennecke and carried to adopt Resolution 2011-9 accepting the bid from Hjerpe Contracting at \$189,881.10 for the improvement of West Pegasus Avenue.

COMMUNITY CENTER – Building Official Schulte noted the areas within the community center that contain asbestos and the items that should be removed prior to demolition. The council authorized Schulte and Clerk Blackwell to draft demolition bid specifications. The bids will be reviewed at the October meeting.

DVORAK – Jim Dvorak expressed concerns on the community center demolition regarding the places where the building is attached to his building on the property to the South.

MOTION by Haley, seconded by Rennecke and carried to approve the meeting minutes from August 4 and 18, 2011.

MITIGATION GRANT – Clerk Blackwell stated that the terms of the FEMA grant are 75% grant and 25% local share for a proposed project to purchase a battery back up siren and generators. The council agreed that Blackwell, Fruetel and Thomas should continue to work on the grant application.

FIRE – Repairs were necessary on an air compressor and on wheel seals on the pumper.

WATER – The council agreed to pay Jeremy Anderson to attend a water operator school and pay the fee for him to take the license exam.


MOTION by Rennecke, seconded by Haley and carried to certify to the Meeker County Auditor a 2012 Proposed Tax Levy in the amount of \$247,085, a 5% increase from 2011.

MOTION by Anderson, seconded by Haley and carried to approve the 2012 Proposed Budget with a 3.2% General Fund increase from 2011.

PUBLIC COMMENT – The council selected 7:00 p.m. on December 8, 2011 as the time and date for the public comment meeting when citizens can comment on the 2012 proposed budget and levy.

REGULAR MEETING – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on October 13, 2011, at City Hall.

MOTION by Anderson and seconded by Rennecke to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

AUGUST 18, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on August 18, 2011 at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson and Tom Rennecke.


ABSENT: Council Members Wade Haley and Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Dale Thomas and Brent Schroeder.

MOTION by Anderson, seconded by Rennecke and carried to approve the Temporary On-Sale Liquor License application from the Cosmos Lions for the Labor Day Softball Tournament.

MOTION by Anderson, seconded by Rennecke and carried to purchase a 10' by 20' steel shed from Wes Hoyhtya at a cost of \$1,150, pay moving costs to move the shed from Hector to the city shop property, and pay hook up costs associated with making the space functional as a temporary maintenance department office.

MOTION by Anderson and seconded by Rennecke to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

AUGUST 4, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on August 4, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Mike Bubony, Chuck DeWolf, Brent Schroeder, Brad Dallmann, LaDon Henslin, Marvin Schreiner, and Jon Fruetel.

CAPITAL FINANCIAL PLAN – Mike Bubony with David Drown and Associates presented information and a model Capital Financial Plan. The plan will input future projects within the city, incorporate methods of financing the projects, and show effects on property taxes and user rates.

MOTION by McRoberts, seconded by Haley and carried unanimously to hire Mike Bubony with David Drown and Associates to complete a Capital Financial Plan for the city at a cost of \$5,000.

MOTION by McRoberts, seconded by Anderson and carried unanimously to adopt Resolution 2011-8 Approving Plans and Specifications and Ordering Advertisement for Bids for the improvement of West Pegasus Avenue west of Neptune Street.

SCHREINER – Marvin Schreiner, Brad Dallmann, and LaDon Henslin requested that the city reconsider signing over title to the South 25' of the vacated alley at the South of Schreiner's property. An easement is recorded for the sanitary sewer and storm sewer lines that run through the property.

MOTION by Anderson, seconded by Haley and carried unanimously to sign a quit claim deed for the South 25' of the vacated alley at the South of Marvin Schreiner's property.

FIRE - The council approved hiring Randy Pedersen as a fire fighter and ambulance attendant, pending the background investigation. Fire Chief Fruetel presented some options and price estimates to install generators at the fire hall, treatment plant, and lift station.

MOTION by McRoberts, seconded by Anderson and carried unanimously to purchase a 10,000 surge watt generator for the fire hall at a cost of approximately \$1,700 plus installation.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve payment of the General Bills, check numbers 9472-9502 and 17350-17394, and Fire Bill, check numbers 4353-4357, as presented.

MOTION by Rennecke, seconded by Anderson and carried unanimously to approve the meeting minutes from July 14 and 21, 2011.

FORFIETED LAND – The council directed Clerk Blackwell to notify the Meeker County Auditor that the City of Cosmos disapproves any conveyance or sale of parcel #21-0217-000 located at 257 Milky Way Street South, to anyone for a period of six months.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve the May 31, 2011 and June 30, 2011 Financial Statements.

SUMMER READING MATERIALS – The council approved a rental agreement with ACGC Schools for storage of the Summer Reading Program supplies at a rate of \$20 per month.

CLERK/TREASURER – The council approved payment of 20 hours of the compensation time Clerk Blackwell has accumulated.

REGULAR MEETING – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on September 1, 2011, at City Hall.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

JULY 21, 2011

A special meeting of the Cosmos City Council was held following a public hearing on July 21, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

ABSENT: Council Member Mike McRoberts

ALSO PRESENT: Kathy Blackwell, Barry Glienke, and Dale Thomas.

MOTION by Rennecke, seconded by Anderson and carried to adopt Resolution 2011-7 Ordering Improvement and Preparation of Plan on West Pegasus Avenue, with wording and description of the project being altered as discussed at the improvement hearing.

MOTION by Haley, seconded by Anderson and carried to issue payment to Dick Hopp Excavating in the amount of \$15,525 for the additional depth and square footage within the street patch project that was added by the city and calculated by Maintenance Supervisor Thomas, and denial of an additional payment of \$5,551 for an over run that was not added or approved by the city.

MOTION by Anderson and seconded by Haley to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
PUBLIC HEARING**

JULY 21, 2011

A public hearing on the 2011 Street and Utility Improvements was opened by Mayor Gieser at 7:00 p.m on July 21, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

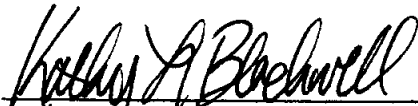
ABSENT: Council Member Mike McRoberts

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dan Tait, Bryan Mortensen, Gary Martin, Leo and Gladys Macik, Dale Thomas, Chad and Tanya Bassler.

PROJECT – City Engineer Barry Glienke explained the scope of the project and stated that estimated construction cost is \$287,000. Assessments were based on 60% of the street construction costs and an additional hearing for final assessments will be held.

COMMENTS – Property owners had numerous questions in regards to the project. Several comments were made that did not support any work being done East of Neptune Street. The council and engineer agreed to alter the plans to include street and utility improvements on Pegasus Avenue West of Neptune Street and only storm sewer improvements East of Neptune Street.

The hearing was closed at 7:52 p.m.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

JULY 14, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on July 14, 2011, at City Hall.

COUNCIL PRESENT: Mayor Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, Brent Schroeder, Dale Degner, Ralph Galvan, and Jill Williams.

MOTION by Anderson, seconded by McRoberts and carried unanimously to approve the meeting minutes from June 16 and 27, 2011.

SPECIAL MEETING – A special meeting was scheduled for July 21, 2011, following the Improvement Hearing at City Hall.

COMMUNITY CENTER – The building inspector will be asked to obtain and submit samples from the Community Center Building for asbestos testing.

SCHREINER – The council agreed that it was not in the city's best interest to sign a quit claim deed on a 16' x 25' piece of a vacated alley at the South of the Schreiner property. The city owns the land directly to the East and West of the land and a sanitary sewer main runs through it.

GALVAN – The council and property owner Ralph Galvan discussed a high use water bill that accumulated over the last year from a broken water pipe in Galvan's basement. The leak was detected after city staff read the water meter in June. Galvan had not submitted a meter reading throughout the year and was unaware of the leak. The council agreed that Galvan should be responsible for the charges and did not want to set a precedent by lowering the amount owed.

MOTION by McRoberts, seconded by Haley and carried unanimously to accept \$150 monthly payments from Galvan, with no interest charged, until the outstanding amount of \$11,399.27 is paid off and also that the payment plan terms will be reconsidered if a payment is missed or if Galvan fails to submit a monthly water meter reading.

TRAFFIC SIGN REQUEST – Dale Degner requested that the city install a "Watch for Children" sign on Canis Avenue East in efforts to have delivery trucks decrease their speed. Clerk Blackwell will speak to Uni-Hydro, Adams Wind Farm and the Legion and ask them to talk with their vendors about slowing down speed on that street.

MOTION by Haley, seconded by Rennecke and carried to increase the monthly water base rate from \$13 to \$14 and increase the monthly water rate per 1,000 gallons from \$7.25 to \$7.50 with a 1,000 gallon monthly minimum, effective September 1, 2011 and McRoberts opposing the motion.

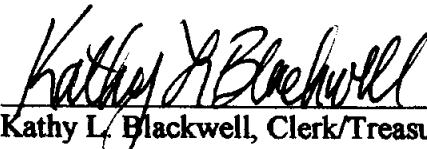
BALLPARK – Additional employees will be required to work at the ballpark food shack over Space Festival. The council agreed that ballpark supplies should be ordered through a vendor that will deliver the supplies to town in efforts to save costs on paperwork and mileage.

MOTION by Haley, seconded by Anderson and carried unanimously to approve payment of the General Bills, check numbers 9441-9470 and 17312-17349 and Fire Bills, check numbers 4347-4352, which included 75% payments to Dick Hopp Excavating, Mr. Dirt and Larry Jackson for storm clean up, and also approval of payment to Dick Hopp Excavating for street patching per the bid he submitted.

GENERATOR – The council discussed installing a gas powered automatic generator for the fire hall. This type of system would prevent some of the issues the city experienced during the July 1, 2011 storm. Two concerns during that storm were that the fire hall doors had to be manually opened and also that the sirens were not able to be sounded, both due to the power outage. Chief Fruetel will look into costs of such a system.

MOTION by Haley, seconded by Anderson and carried unanimously to accept the bid from Mike Walter Construction for a bathroom addition and ceiling installation at the city shop at a cost of \$2,265 and \$2,910, respectively. Second bids were received from Mike Grotto at \$2,735 and \$2,950, respectively.

MOTION by McRoberts and seconded by Rennecke to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

JUNE 27, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on June 27, 2011 at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

ABSENT: Councilor Mike McRoberts

ALSO PRESENT: Kathy Blackwell, Barry Glienke, Dale Thomas, Gary Martin, Brent Schroeder, and Delores Arndt.

FEASIBILITY REPORT – Engineer Glienke presented the feasibility report for improvements to Pegasus Avenue West. The total estimated cost is \$287,000.

MOTION by Rennecke, seconded by Haley and carried to adopt Resolution 2011-6 receiving the feasibility report and calling a public hearing on the improvements at 7:00 p.m. on July 21, 2011, at City Hall.

GAUB – Glienke stated that he gave Gaub until the end of July to complete the looping project. If the work isn't done, Glienke stated the city should hire another company to finish the work and deduct the cost from the final payment to Gaub which the city is holding.

COMMUNITY CENTER – The council was informed that the mold in the community center has increased drastically and nearly all the contents are affected. Following much discussion and consideration, the council agreed that no additional property would be removed from the building due to the potential health risk. The council also agreed that the tables and chairs that had been already removed will be given away.

MOTION by Rennecke and seconded by Anderson to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

JUNE 16, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on June 16, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, and Tom Rennecke.

ABSENT: Councilor Mike McRoberts.

ALSO PRESENT: Kathy Blackwell, Paul Harvego, Brent Schroeder, Dale Thomas, Jon Fruetel, and Jesse Albrecht.

2010 FINANCIAL STATEMENT – City Auditor Paul Harvego presented the 2010 Financial Statement. Harvego stated the city's financial position is good with the exception of the water fund. The council agreed with Harvego that a rate increase was necessary.

MOTION by Haley, seconded by Rennecke and carried to approve the meeting minutes from May 12, 26 and June 9, 2011.

MOTION by Rennecke, seconded by Anderson and carried to approve the April 30, 2011 Financial Statement.

WEB SITE – The council agreed to table a decision regarding a city web site until later this year.

MOTION by Haley, seconded by Anderson and carried to approve the Gambling Permit Application from the Cosmos Fire Relief Association for a raffle during Space Festival.

MOTION by Anderson, seconded by Rennecke and carried to not waive the monetary limits on tort liability established by MN Statutes 466.04.

EAGLE SCOUT – The council agreed that Jesse Albrecht could explore constructing horse shoe pits in a city park or reconstructing the bench next to City Hall for a community project as part of his Eagle Scout requirements.

BOARD OF HEALTH – The council reviewed the 2011 list of violations. The council directed Clerk Blackwell and Police Chief Schroeder to send out letters to property owners on the list.

CAPITAL IMPROVEMENT PLAN – The council directed Clerk Blackwell to schedule a capital improvement plan presentation and demonstration by David Drown and Associates.

MOTION by Anderson, seconded by Rennecke and carried to adopt Resolution 2011-5 Supporting a Municipal Building Project and pursue a funding request to the State of Minnesota.

COMMUNITY CENTER – The council agreed that Maintenance Supervisor Thomas could remove items such as the water heater, toilet, and cupboards from the Community Center that he could utilize at the shop. The refrigerator will be stored at the Fire Hall for the time being. Ownership of other items needs to be determined.

CEMENT – The council agreed that approximately 32 feet of lay down curb should be added to the cement work Mike Walter was approved to do at the May 26, 2011 meeting.

JULY – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on July 14, 2011, at City Hall.

MOTION by Rennecke, seconded by Anderson and carried to approve the General Bills, check numbers 9403-9440 and 17280-17311, and Fire Bills, check numbers 4338-4346, as presented.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

JUNE 9, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on June 9, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Barry Glienke, and Dale Thomas.

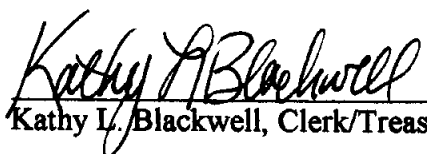
ASSESSMENT PROCESS/RATES – Engineer Glienke reviewed a proposed schedule for the process required to assess costs related to an improvement project. The council and Glienke discussed potential assessment rates and a policy.

MOTION by Rennecke, seconded by Anderson and carried unanimously to adopt Resolution 2011-4 Ordering Preparation of Report of Improvement for Pegasus Avenue West.

SPECIAL MEETING – A special meeting was scheduled for June 27, 2011 at 7:00 p.m. to review the feasibility study and set an improvement hearing.

MOTION by Anderson, seconded by Haley and carried unanimously to approve having Dick Hopp relocate a fire hydrant by the water treatment plant and also to install a catch basin intake at the intersection of Jupiter Street and Taurus Avenue.

MOTION by Haley and seconded by McRoberts to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
SPECIAL MEETING**

MAY 26, 2011

A special meeting of the Cosmos City Council was called to order by Mayor Gieser at 7:00 p.m. on May 26, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Mike McRoberts, and Tom Rennecke.

ABSENT: Council Member Wade Haley.

ALSO PRESENT: Kathy Blackwell and Dale Thomas.

STREET REPAIRS – The council reviewed bids for street patching from Dick Hopp Excavating and Monson Corporation and a bid for cement from Mike Walter.

MOTION by McRoberts, seconded by Anderson and carried to accept the bid for cement work from Mike Walter for \$2,710.

MOTION by McRoberts, seconded by Anderson and carried to accept three bids from Dick Hopp Excavating including 15,164 square feet of street patching at \$63,688.80, patching a water main break area on State Highway 4 at \$2,475, and 2,242 square feet of street shoulder lane repair at \$2.00 per square foot. Second bids were received from Monson Corporation at \$69,041.70, \$2,574 and \$2.10 per square foot.

TITLE – Clerk Blackwell was directed by the council to have Thompson, Sperry and Jensen complete the title and deed work for parcel #21-0048-000 per the original purchase agreement in 2004.

SPECIAL MEETING – A special meeting will be scheduled with Engineer Glienke to discuss the reconstruction of Pegasus Avenue West and an assessment policy.

MOTION by Rennecke and seconded by Anderson to adjourn the meeting.



Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

MAY 12, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on May 12, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Dale Thomas, Barry Glienke, Steve Lueders, Gary Martin, Linda Hopp, Chuck Dvorak, and Jesse Albrecht.

BALLPARK – Insurance Agent Lueders explained the liquor liability and workers compensation insurance coverage for the activities at the ballpark. Lueders stated that additional coverage is available for city volunteers at a cost of \$160 per year.

COSMOS INDUSTRIES INC – Engineer Glienke explained applicable zoning regulations for the proposed addition to Falcon Industries Inc. A 47' addition to the North would be allowed under current zoning. Glienke stated that the service road was recorded as an easement, not a dedicated street. It was agreed that the city should consider having the plat recorded so the service road is a dedicated street. Cosmos Industries Inc. included the cost to relocate the fire hydrant in the proposed project and there will be no cost to the city.

DVORAK – Chuck Dvorak suggested possible ideas for youth programs in Cosmos such as a youth pool league or a bike park. Clerk Blackwell will obtain information on insurance considerations on a bike park.

EAGLE SCOUT – Jesse Albrecht inquired about completing a community project as part of his requirements to become an Eagle Scout. He will contact the city when he has details on a specific project.

HOPP – Linda Hopp suggested that the city consider the property at 10 Milky Way Street North as a location for city hall and the city shop. The Council stated that the city has explored that idea and found it was not feasible.

MOTION by McRoberts, seconded by Anderson and carried unanimously to approve the meeting minutes from April 14, 2011.

MOTION by Haley, seconded by Anderson and carried unanimously to approve the February 28th and March 31st, 2011 Financial Statements.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve the 3.2 On-Sale Liquor License application for the Cosmos Fire Relief Association at the Ballpark and Fire Hall.

COMMUNITY CENTER – Clerk Blackwell was directed to have the electric and natural gas service disconnected and service lines removed from the Community Center. The water service has been disconnected and the line was capped.

WEB SITE – Mayor Gieser presented information on set up and annual maintenance costs for a city web site. The set up estimate from Adimation is \$3,000 plus \$130 per year for maintenance and the estimate from Gov Office is \$1,225 plus \$400 per year. Clerk Blackwell will provide the council with information on social networking policies.

MOTION by Anderson, seconded by Haley and carried unanimously to adopt Resolution 2011-3 approving Pre-Authorized payments by the Clerk/Treasurer.

MOTION by Anderson, seconded by Rennecke to accept the bid from Mike Walter to replace the roof on the city shop with steel at a cost of \$5,145. Additional bids were received from Mike Lang at \$7,305 and from Mike Grotto at \$5,391.29.

MAINTENANCE – The council agreed that a mini-biff unit should be placed by the city shop for the summer. Thomas will get bids on street patching, seal coating, and cement work.

MOTION by McRoberts, seconded by Anderson and carried unanimously to have Shreffler do \$5,000 worth of crack filling in 2011.

ASSESSMENT POLICY – The council agreed that the city should look into adopting an assessment policy for future street reconstruction projects.

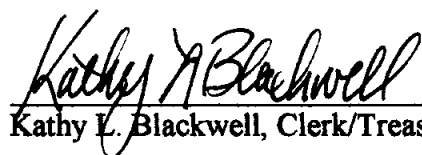
SPECIAL MEETING – A special meeting was scheduled for May 26, 2011 at 7:00 p.m. to review bids on street patching and other street repairs.

JUNE – The next regular meeting of the Cosmos City Council will be held at 7:00 p.m. on June 16, 2011 at City Hall.

MOTION by Haley, seconded by Rennecke and carried to hire Jeremy Anderson as a full-time Maintenance Assistant at \$8.50 per hour and hire Tyler Minnick for mowing with hours to be as needed at \$7.50 per hour, and to allow both employees over-time hours during the two weeks prior to Space Festival. Councilor Anderson abstained from the motion.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve payment of the General Bills, check numbers 17249-17279 and 9375-9402, and Fire Bills, check numbers 4326-4337, as presented.

MOTION by McRoberts and seconded by Anderson to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

APRIL 14, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on April 14, 2011, at City Hall.

COUNCIL PRESENT: Mayor Gieser, Council Members Wade Haley, Mike McRoberts and Tom Rennecke.

ABSENT: Council Member Terry Anderson.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Gary Martin, Dale Thomas, Chuck Lietzau, Jon Fruetel, Robert Anderson, and Judy Barka.

MOTION by Haley, seconded by Rennecke and carried to approve the meeting minutes from March 10, 2011.

MOTION by McRoberts, seconded by Rennecke and carried to approve the January 31, 2011 Financial Statement.

COSMOS INDUSTRIES INC. – CII Board members Gary Martin and Chuck Lietzau presented plans for a proposed addition to the Falcon Industries building. It was agreed that the city should obtain assistance in interpreting the zoning requirements as well as an opinion from an engineer regarding the frontage road, water, and sewer utilities in order to process a building permit application.

MAINTENANCE – The council agreed that Thomas should obtain estimates to reroof the city shop. Thomas reported that the Minnesota Pollution Control Agency has implemented on-line reporting and it will become mandatory in the near future. The council acknowledged that Thomas should be supplied with a work computer. Thomas reported that the interior of the water tower pedestal was repainted and was covered under the warranty. The council agreed that ACGC Schools should be allowed to connect the tile line in their parking lot to the city storm sewer line that runs across school property. Thomas will schedule street sweeping this spring. Thomas reported that the city was given an emergency discharge permit from MN PCA due to the recent high water level in the ponds. Emergency lift station pump repairs were completed. Thomas will map areas of streets that need to be patched, seal coated, or have crack sealing in 2011. Thomas reported that both seasonal maintenance employees would like to work for the city again this summer. The city will not advertise the seasonal positions. The council agreed that Thomas should obtain estimates to install a restroom in the city shop.

MOTION by Haley, seconded by Rennecke and carried to have General Construction clean and inspect the water tower in 2011 at a cost of \$800. Other bids were received from Maquire Iron at \$1,750 and from Watertower Clean and Coat at \$1,400.

BOARD OF REVIEW – The council suspended their regular meeting in order to hold the assessor’s board of review meeting at 7:10 p.m. and resumed the regular meeting at 7:40 p.m.

BALLPARK – Clerk Blackwell was directed to have the city’s insurance agent attend a meeting to explain coverage regarding the ballpark activities.

MOTION by Haley, seconded by McRoberts and carried to approve payment of the General Bills check numbers 17213-17247 and 9346-9374, and Fire Bills, check numbers 4314-4323.

MOTION by McRoberts, seconded by Haley and carried to contract with Mini-Biff, LLC for one unit in the city park during the summer months at a cost of \$60.34 per month.

FIRE – Chief Fruetel reported that the 4x4 unit was delivered.

MOTION by McRoberts, seconded by Rennecke and carried to remove the “No Parking 2am to 6am” and the “No U-turn within Block” signs from the 200 and 300 blocks of Milky Way Street South.


MOTION by McRoberts, seconded by Rennecke and carried to change the wording in the Utility Collection Policy clarifying the definition of a delinquent account.

SPECIAL MEETING – The council tentatively scheduled a special meeting for 6:00 p.m. on April 21, 2011.

MAY MEETING – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on May 12, 2011, at City Hall.

LIBRARY – The council agreed to enter into a rental agreement with ACGC Schools for the music room to serve as the location for the summer reading program at an approximate cost of \$110 per session.

MOTION by Haley and seconded by Rennecke to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
ASSESSOR'S BOARD OF REVIEW MEETING**

APRIL 14, 2011

The City of Cosmos Board of Review meeting was called to order by Mayor Gieser at 7:10 p.m. on April 14, 2011.

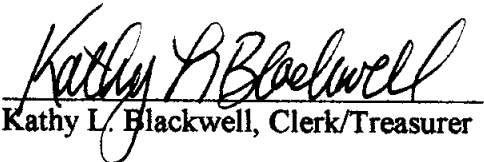
COUNCIL PRESENT: Mayor Rich Gieser, Council Members Wade Haley, Mike McRoberts, and Tom Rennecke.

ABSENT: Council Member Terry Anderson.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Judy Barka, Robert Anderson, Dale Thomas, and Jon Fruetel.

VALUES – City Assessor Judy Barka and County Assessor Robert Anderson gave a summary of home sales in the last year and stated that no changes in values were made for 2011. No property owners were present to question the value of a property.

MOTION by McRoberts and seconded by Rennecke to close the assessor's meeting at 7:40 p.m.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

MARCH 10, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on March 10, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Steve Lueders, and Jon Fruetel.

LIBRARY – Insurance agent Steve Lueders presented information regarding the February 24, 2011 loss of the library, insurance coverage, and the claim process. It was determined that the cause of the fire was not arson and not negligence. Local and state fire officials, as well as independent fire investigators, suspect the cause of the fire to be electrical. However, further investigation to determine a more specific cause was abandoned due to it not being economically feasible. Lueders explained the coverage the city has on the building and on the contents. Pioneerland has additional coverage on their contents. There is coverage for the demolition and removal of the remains of the building within the city's policy, separate from the replacement coverage. The amount of claim for the building and contents under the city's policy is being calculated by the adjusters. Lueders stated that per state statute, there is no coverage within the city's policy for liability claims from other property owners that may have sustained damage caused by the fire. However, any damage should be covered under the property owner's policy. Clerk Blackwell stated that phone calls to the library are being forwarded to City Hall. Blackwell reported that Xcel Energy was notified to disconnect the electrical and natural gas service. An account has been established at Home State Bank in Cosmos for cash donations received for the library. The city council and Pioneerland administration will meet on March 21, 2011 to view the bakery building and the band room at the school, to determine if either space should be considered for an interim or permanent location of the public library.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve the amended meeting minutes from February 10, 2011.

FIRE – Chief Fruetel reported that both new vehicles have been ordered.

MOTION by Anderson, seconded by Haley and carried unanimously to approve participation in the MnWARN (Water/Wastewater Agency Response Network) program by adopting the required resolution and also the mutual aid agreement.

COMMUNITY CENTER – Mayor Gieser stated that he is still seeking additional people to serve on a Community Center Committee.

MOTION by Haley, seconded by McRoberts and carried unanimously to accept the library demolition bid from Veit Specialty Contracting at \$25,997. A second bid from M.A.A.C. was received at \$27,620. A

third bid from Don Rettman Construction at \$16,500 was rejected because the contractor is not certified with the MN Department of Health in Asbestos Abatement and also because the bid did not meet the time frame specified in the bid notice.

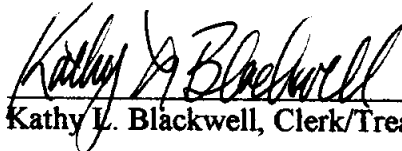
MAINTENANCE – The council discussed the benefit of having Maintenance Supervisor Thomas present at monthly meetings. The council agreed that Thomas be required to attend monthly meetings to report on maintenance department issues and to be available to answer questions the council may have regarding the maintenance department. After further discussion the council agreed that Thomas be present when the meeting begins.

POLICE – The council and Chief Schroeder discussed parking issues that have occurred during snow removal.

FREE WATER – The council clarified that the offer to provide free water and sewer for one year was effective for residential accounts opened after January 6, 2011.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve payment of the General Bills, check numbers 9324-9345 and 17190-17212, and Fire Bills, check numbers 4299-4313.

MOTION by McRoberts and seconded by Anderson to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
SPECIAL MEETING
CITY OF COSMOS
FEBRUARY 15, 2011**

A special meeting of the Cosmos City Council, with the Township Boards, and the Cosmos Fire Department was called to order by Mayor Gieser at 7:07 p.m. on Tuesday, February 15, 2011, at the Cosmos Legion.

COUNCIL PRESENT: Mayor Rich Gieser and Council Member Terry Anderson.

ALSO PRESENT: Clerk/Treasurer Kathy Blackwell, Police Chief Brent Schroeder, Fire Chief Jon Fruetel, Cosmos Township Board Members Gerald Fank, Randy Schiro, and Doug Maahs, Cedar Mills Township Board Members Willard Wendorff, Bruce Krueger, LeRoy Schlueter, and Gerald Burmeister, East Lake Lillian Township Board Member Duane Anderson, Danielson Township Board Member Dave Lux, Osceola Township Board Members DeAnne Novotny and Norman Novotny, Brookfield Township Board Member Dale Kulberg, Cosmos Fire and Ambulance Members Kelly Inselmann, Tim Hoffmann, Mike Inselmann, Corey Gulbranson, Cory Studemann, Mike Lang, Adam Lietzau, Tom McCarthy, Yvette Martin, Chris Langness, and Emily Schmeling, and guests Dan Smith, Laurel and Carol Schiro.

DONATION – Monsanto Fund Representative Dan Smith presented the Cosmos Fire Department with a check in the amount of \$2,500. Laurel and Carol Schiro were selected as winners in the America's Farmers Grow Communities program. Schiro's designated the Cosmos Fire Department to receive the donation.

MOTION by Terry Anderson, seconded by Dale Kulberg and carried unanimously to approve the meeting minutes from February 16, 2010.

MOTION by Randy Schiro, seconded by Doug Maahs and carried unanimously to approve the 2010 Fire Fund Financial Statement.

MOTION by Doug Maahs, seconded by Dave Lux and carried unanimously to approve the 2011 equipment and training needs totaling \$4,710 including four spot lights, one gas monitor, fuel spill tubes, two pagers, continuing educations classes, and internet service at the fire hall.


2011 VEHICLE PROJECT – Fire Chief Fruetel stated the department would like to sell the 1981 yellow pumper, 1927 International, and 2001 grass rig and purchase a new mini-pumper and 6x6 rescue unit. The net project estimate is \$96,500. Clerk Blackwell suggested the project could be financed by using additional revenue generated by the increase in section rates. Section rates were increased in 2010 to pay for the radio project. The cost of the radio project has since decreased from \$42,275 to approximately \$15,000. There is sufficient money in the fire fund to cover the project and it would take approximately nine years to rebuild the fund.

MOTION by Duane Anderson, seconded by Dave Lux and carried unanimously to approve the 2011 vehicle project at an estimated cost of \$96,500; selling three vehicles and purchasing two.

MOTION by Doug Maahs, seconded by Gerald Fank and carried unanimously to set the 2011 section rates the same as in 2010 at \$175 per section for fire protection and \$70 per section for ambulance service.

2012 MEETING – The 2012 annual meeting will be held at 7:00 p.m. on February 21, 2012 at the Cosmos Legion.

MOTION by Willard Wendorff and seconded by Dale Kulberg to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

FEBRUARY 10, 2011

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:00 p.m. on February 10, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Jon Fruetel, and Dale Thomas.

MOTION by Haley, seconded by Rennecke and carried unanimously to approve the meeting minutes from January 6, 2011.

MOTION by Anderson, seconded by McRoberts and carried unanimously to approve the December 31, 2010 Financial Statement.

SCHOOL WATER RATES – Mayor Gieser stated that he met with ACGC School Board Chair Judy Raske and discussed the idea of the three communities reducing water and sewer rates charged to the school district. Raske stated she would contact the City of Atwater and the City of Grove City to see if they are willing to reduce rates.

BAKERY BUILDING – Clerk Blackwell was directed to arrange a tour of the bakery building at the March meeting and to have Butch Schulte attend the meeting.

LIBRARY – Mayor Gieser stated that he and an electrician had looked at the light fixture in the library and did not see a need to replace it. The council was informed that Villa Lippert has been appointed to serve as the Interim Head Librarian in Cosmos.

COMMUNITY CENTER – Mayor Gieser stated that he is compiling a list of people interested in serving on a Community Center Committee.

BOARD OF ADJUSTMENTS – The council appointed John Frederiksen to the vacant position on the Board of Adjustments.

DOG/CAT LICENSES – The council reviewed the list of dog and cat licenses. Clerk Blackwell will send letters to pet owners that have not renewed licenses.

MARCH/APRIL – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on March 10, 2011, at City Hall. The April meeting will be held at 6:00 p.m. on April 14, 2011, at City Hall.

CONFERENCES – The council approved Dale Thomas to attend the Rural Water conference in March, approved Kathy Blackwell to attend the MCFOA conference in March, and approved Brent Schroeder to attend the Police Chief's conference in April.

WEBSITE – Mayor Gieser suggested the city look into having a city web page that would allow for posting of the meeting minutes and other announcements.


FIRE – Chief Fruetel informed the council of the vehicle purchases he will be presenting at the township meeting. Clerk Blackwell offered some financing options to fund the purchases.

MOTION by Anderson, seconded by McRoberts and carried unanimously to approve payment of the General Bills, check numbers 17166-17188 and 9298-9323, and Fire Bills, check numbers 4285-4296, as presented.

UTILITY – The council reviewed the list of delinquent accounts. Shut off notices will be given as needed.

MAINTENANCE – The snow blower will need to be replaced following this season.

MOTION by Anderson and seconded by Haley to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

JANUARY 6, 2011

OATH – Rich Gieser, Terry Anderson, and Tom Rennecke took their oath of office as the newly elected Mayor and City Council Members for the City of Cosmos.

A regular meeting of the Cosmos City Council was called to order by Mayor Gieser at 6:17 p.m. on January 6, 2011, at City Hall.

COUNCIL PRESENT: Mayor Rich Gieser, Council Members Terry Anderson, Wade Haley, Mike McRoberts, and Tom Rennecke.

ALSO PRESENT: Kathy Blackwell, Brent Schroeder, Jon Fruetel, and Tom McCarthy.

MOTION by Haley, seconded by Anderson and carried unanimously to approve the meeting minutes from December 9, 2010.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve the November 30, 2010 Financial Statement.

COMMUNITY CENTER – The council agreed it would be beneficial to form a committee to explore the community's desires and willingness to fund a community center. Mayor Gieser will seek volunteers to serve on the committee.

CITY HALL – The council directed Clerk Blackwell to have Butch Schulte view the bakery building and provide a list of necessary repairs and a rough estimate of the cost involved if the city were to relocate city hall in the building.

MOTION by McRoberts, seconded by Anderson and carried unanimously to provide water and sewer at no charge for one year to any person that purchases a home in Cosmos, with a limit of 7,000 gallons of water use per month.

SCHOOL – Mayor Gieser will contact the ACGC School Board Chair Person in regards to the three cities in the district reducing the water and sewer rates charged to the school. The council agreed that they would be willing to reduce rates if the other cities did so also.

MOTION by McRoberts, seconded by Rennecke and carried unanimously to approve an increase in the annual Cosmos Fire Relief Association retirement amount from \$800 to \$850, and to approve an amendment to the Relief Association Bylaws, that will no longer allow annual dues to be withheld from an individual's retirement.

LIBRARY – The council was informed that Head Librarian Brenda Zins and Assistant Librarian Rosie Kiecker will be retiring effective February 1, 2011 and that Pioneerland is seeking an interim Head Librarian. The council tabled a decision to replace a light fixture in the library.

MOTION by Anderson, seconded by Rennecke and carried unanimously to approve the 2011 Safety Program Contract with Safe Assure.

MOTION by Haley, seconded by McRoberts and carried unanimously to approve Resolution 2011-1 Setting License Fees, Other Fees, Expense Reimbursement Schedules and Appointments for 2011.

COMPOST – John Frederiksen agreed the compost site can be located on his property again in 2011.


MOTION by Anderson, seconded by Rennecke and carried unanimously to approve a two-year contract with Expert T Billing for ambulance billing services.

POLICE – The council agreed that Chief Schroeder could attend a three day training on internet crimes. There is no registration cost for the training; however Schroeder will be paid his wages while attending.

MOTION by Rennecke, seconded by McRoberts and carried unanimously to approve payment of the General Bills, check numbers 9271-9297 and 17132-17158, and Fire Bills, check numbers 4277-4283, as presented.

FEBRUARY – The next regular meeting of the Cosmos City Council will be held at 6:00 p.m. on February 10, 2011, at City Hall.

MOTION by Haley and seconded by Anderson to adjourn the meeting.


Kathy L. Blackwell, Clerk/Treasurer