

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

December 8, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:10 p.m. on Thursday, December 8, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke and Jody Fruetel.

COUNCIL ABSENT: Katy Hansen

ALSO PRESENT: John Douville, Jeremy Anderson, Terry Hessler, Josh Halverson and Emily Schmeling.

Adopt Agenda – A motion by Fruetel, seconded by Anderson, to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Anderson, seconded by Rennecke, to adopt the Consent Agenda as listed. Motion carried.

- a. Close Bank Account No. XXX1345 – Building Fund
- b. Off Sale, On Sale– American Legion

Visitors Presentations, Petitions and Correspondence

ACGC Representatives – Scott Stafford and Dan Tait were present to discuss various aspects of the ACGC school system. The school system has a \$10 million budget and a \$2.37 million dollar fund balance.

December 8, 2016 Bills List - A motion by Anderson, seconded by Fruetel, to approve the December 8, 2016 Bills list with check numbers from 12141 - 12207 for a total of \$306,375.31. Motion carried.

Old City Hall - A motion by Anderson, seconded by Fruetel, to place the old city hall property up for bids on March 7, 2017 with consideration given to projected uses for the building. Motion carried.

2017 Employee Wages – A motion by Renecke, seconded by Fruetel to approve wage increases of \$.50/hr. for city fulltime staff and an additional \$1.00/hr for the City Administrator. The additional \$1.00/hr. will remain in effect throughout the Lake Lillian contract. Ayes: Renecke, Fruetel. Naye: None. Abstain: Anderson, Gieser Motion carried.

Employee Compensation – A motion by Fruetel, seconded by Anderson, to approve paying out the accumulated compensation time accrued by the City Administrator through 2016. Motion carried.

Resolution 2106_13 2107 General Fund Budget and Property Tax Levy – A motion by Anderson, seconded by Rennecke, to approve the 2017 General Fund budget of \$530,272 and the 2017 property tax levy of \$264,513 Ayes: Anderson, Renecke, Fruetel. Naves: Gieser. Motion Carried.

City Hall/Library Change Order No. 8 for \$19,344.21 – A motion by Fruetel, seconded by Anderson, to approve change order number 8 on the city hall project for a total of \$19,344.21. Motion carried.

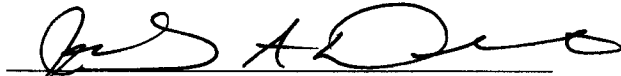
City Hall/Library Pay Request No. 8 for \$100,961.28 A motion by Anderson, seconded by Fruetel, to approve Pay Request No. 8 for \$100,961.28 to Alliance Building Corp. with a remaining balance due of \$7,500. Motion carried.

USDA Rural Development – A motion by Anderson, seconded by Gieser, to authorize the loan closing on the Rural Development mortgage for the City Hall/Library on December 20, 2016, saving over \$5,600 a year in additional interest costs. Motion carried.

Emergency Training Reimbursement Policy – A motion by Gieser, seconded by Rennecke, to approve the Emergency Training Reimbursement Policy authorizing paying \$600 for each new emergency responder who has successfully completed their respective initial training. The pay is designed to help cover mileage and time needed to complete the training sessions at various training sites. . Motion carried.

Councilmember Rennecke discussed initiating legal action towards commercial properties that are unsafe and hazardous to the community. More discussion will be held in 2017. No action taken.

ADJOURN - A motion by Gieser, seconded by Fruetel to adjourn at 9:05 p.m.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

November 10, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday, November 10, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke and Jody Fruetel.

COUNCIL ABSENT: Katy Hansen

ALSO PRESENT: John Douville, Jeremy Anderson, Terry Hessler and Emily Schmeling.

Canvas the 2016 General Election – The votes were presented to the City Council for the City of Cosmos General Election. The following votes were received:

Mayor: Emily Schmeling 169, Dale Jackson 32, Tyson Throughbred 25

Councilmembers (Vote for two) Agelica Hopp 108, Jody Fruetel 95, Tim Hoffman 85, Katie Hansen 63, Terry Hessler 57.

2016 General Election Canvas - A motion by Anderson, seconded by Rennecke, to approve the vote totals for Mayor and City Councilmembers with Emily Schmeling being elected Mayor and Agelica Hopp and Jody Fruetel filling the two City Council positions. Motion carried.

Adopt Agenda – A motion by Anderson, seconded by Fruetel, to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Fruetel, seconded by Rennecke, to adopt the Consent Agenda as listed. Motion carried.

- a. October 10, 2016 City Council Minutes
- b. Off Sale Liquor License – Casey's
- c. Off Sale, On Sale, Sunday Liquor – Paula's Place

November 10, 2016 Bills List - A motion by Anderson, seconded by Fruetel, to approve the November 10, 2016 Bills list with check numbers from 12083-12140 for a total of \$94,132.35 Motion carried.

Designated Offender Ordinance - Discussion – The council had a general discussion regarding bringing forth an ordinance regulating Designated Offenders. After review it was decided to bring the ordinance to the December Council meeting.

City Hall/Library Change Order NO. 8 \$19,344.21 – Discussion was had regarding multiple change orders for the new city hall/library. It was decided to gather more information regarding the change orders. No Action taken.

City Hall/Library Pay Request No. 7 \$80,118.13 – A motion by Anderson, seconded by Fruetel to approve Pay Request No. 7 for \$80,118.13 to Alliance Building Corp.. Motion carried.

Digital Sign – Cross Marketing Cities – Administrator Douville discussed using the digital sign for cross marketing of the cities of Lake Lillian and Cosmos. The Lake Lillian Council gave approval for their sign earlier this month. City Councilmembers felt this was a worthwhile idea to move forward with.

Emergency Training Reimbursement Policy – A motion by Gieser, seconded by Rennecke, to approve the Emergency Training Reimbursement Policy authorizing paying \$600 for each new emergency responder who has successfully completed their respective initial training. The pay is designed to help cover mileage and time needed to complete the training sessions at various training sites. . Motion carried.

Emergency Training Reimbursement – A motion by Gieser, seconded by Anderson, to approve the Emergency Training Reimbursement to Jacob Hansen and Derick Wertz for \$600 each. Motion carried.

Department Heads –

Fire Department – Fire Chief Fruetel discussed the need for a new tanker truck for the fire department.

MNDoT – MN Department of Transportation set a public meeting for December 1st from 4:30-6:00 p.m. to discuss 2017 construction on Highway 4 around the City of Cosmos.

This City Council toured the new City Hall/Library facility after adjournment of the Council meeting. No city discussion or action would be taken on the tour.

ADJOURN - A motion by Anderson, seconded by Fruetel to adjourn at 8:20 p.m.


John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

October 12, 2016

A regular meeting of the Cosmos City Council was called to order by Acting Mayor Tom Rennecke at 6:00 p.m. on Wednesday, October 12, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Katie Hansen and Jody Fruetel.

COUNCIL ABSENT: Mayor Gieser

ALSO PRESENT: John Douville, Jeremy Anderson, Tyson Throughbred, Troy Dearing, Steve Borg, Paul Philips and Emily Schmeling.

Adopt Agenda – A motion by Anderson, seconded by Fruetel, to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Fruetel, seconded Hansen, by to adopt the Consent Agenda as listed. Motion carried.

- a. September 8, 2016 City Council Minutes
- b. Pioneerland Library Hours

October 13, 2016 Bills List - A motion by Fruetel, seconded by Hansen, to approve the October 13, 2016 Bills list with check numbers from 12024-12082 for a total of \$235,534.42. Motion carried.

November City Council Meeting Location - A motion by Fruetel, seconded by Hansen, to move the November 10, 2016 City Council meeting to 220 Milky Way South, the new city hall. Motion carried.

Assessment Hearing - A motion by Anderson, seconded by Hansen, to set the 2017 Assessment hearing for past due utility bills and property maintenance for 7:30 p.m. Thursday, November 10, 2016. Motion carried.

City Hall/Library/Community Center Open House – The City Council set the date for the new city hall/library/community center open house from 4-7 p.m. on Saturday, December 10th.

Easement Agreements – Discussion was held regarding the property easements between Home State Bank and the city's property adjacent to the bank building. The City council was not comfortable with section 1.8 of the agreement placing liability onto the city for damage to the bank due to the city's easement. The city and its contractors are confident in the design and structure of the parking lot, curb and bank siding but due to the improper foundation of the bank, the city was not willing to assume any liability for the bank's foundation to repel potential water issues.

A motion by Fruetel, seconded by Anderson, to reject the easement agreements until section 1.8 of the easement agreements is removed. Motion carried.

Video/Audio System - A motion by Fruetel, seconded by Hansen, to approve the Video/Audio system from Best Buy for the Community Center at a price of \$15,597.50. Motion carried.

Library/Office Furniture - A motion by Anderson, seconded by Fruetel, to approve the agreement with Alternative Business Furniture at a cost of \$32,618.44 to supply furniture for the library, community center and city hall. Motion carried.

Property Insurance Repairs – Bids were requested for repairs to city property from the July 5th hail storm. Three companies submitted bids; Country Wide Lumber, Matt Kurth Construction and Bear Lake Builders. Councilmember Anderson and Public Works employee Jeremy Anderson reviewed the bids. A majority of the work will be covered by the City’s insurance policy but some extra work, approximately \$4,400, would not.

A motion by Fruetel, seconded by Anderson , to approve Bear Lake Builders for the city repairs in accordance with the League of MN Cities Insurance Trust (LMCIT) adjuster. Motion carried.

Pay Request #6 - A motion by Fruetel, seconded by Hansen to approve Pay Request No. 6 for \$183,207.96 to Alliance Building Corp.. Motion carried.

City Center Fitness – A motion by Anderson, seconded by Fruetel, to name the 24/7 fitness center City Center Fitness. Motion carried.

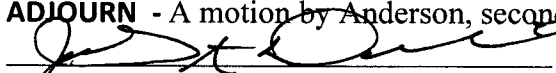
Department Heads –

Public Works – Jeremy Anderson – stated the seal coating was done and the City of Hutchinson would be in shortly to finish the sewer jetting that was started last year.

Police – Police Chief Brent Schroeder stated that there had been a few vehicle break-ins recently. People have been gaining access to cars parked on the street or in driveways that are not locked and they have been entered and search through for change and miscellaneous items. Chief Schroeder also discussed recent communications with the Meeker County Sheriff’s office. On a recent call, they were unable to respond due to higher emergency needs at the time.

City Administrator – Administrator Douville discussed adjusting the city office hours with the City of Lake Lillian. It was determined Cosmos manned office hours would be 8:30 am – 12:00 p.m. on Mondays and Thursdays and 8:30 to 4:00 p.m. on Tuesdays. Voice and emails would be monitored throughout the 40 hour work week.

ADJOURN - A motion by Anderson, seconded by Hansen to adjourn at 7:25 p.m.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

September 8, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday September 8, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, and Jody Fruetel.

COUNCIL ABSENT: Katie Kalkbrenner (EMT Training)

ALSO PRESENT: John Douville, Jeremy Anderson, Joshua Halvorson, Tyson Throughbred, Terry Hessler, Troy Dearing, Adam Lietzau, Jon Fruetel and Emily Schmeling.

Adopt Agenda – A motion by Fruetel, seconded by Rennecke, to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Anderson, seconded by Fruetel, to adopt the Consent Agenda as listed. Motion carried.

- a. July 7, 2016 Special Meeting
- b. August 11, 2016 City Council Minutes
- c. August 25, 2016 Special Meeting

VISITORS PRESENTATIONS, PETITIONS AND CORRESPONDANCE

Cosmos Fire Relief Association – Fire Chief Jon Fruetel and Fireman Adam Lietzau were present to discuss the Cosmos Fire Relief Association Retirement Fund. After a lengthy evaluation the fire relief has voted to move their retirement assets to the State Board of Investments. The current benefit for Cosmos Firefighters is \$900/yr. of service. A member must be 50 years old and serve 20 years to receive the full benefit. The firemen were asking the City Council to raise the annual benefit to \$1,200. Once raised by a council it cannot be lowered.

The Council directed the City Administrator to put together a policy stating the City would increase the annual benefit by \$100 as long as the investment ratio was above 120%.

Resolution 16_11 Authorizing the Cosmos Fire Relief Association to Join the Voluntary Statewide Investment Fund – A motion by Anderson, seconded by Rennecke, to authorize joining the Voluntary Statewide Investment Board with the Cosmos Fire Relief Association Retirement Fund at \$1,000 per year level of service. Motion carried.

Troy Doering and his mother were present to discuss the alley that was scheduled to be paved behind 250 Milky Way South. It was noted that there would be no cost to the property owners for the paved alley.

Ambulance President Emily Schmeling reported that three new people were taking the EMT Class; Katie Kalkbrenner, Shelby Hamen and Tim Jackson. She also noted the new Lifepack is up and running and has been used on several runs. The new hardbook laptop will be put into use after the first of the year.

September 8, 2016 Bills List - A motion by Anderson, seconded by Rennecke, to approve the September 8, 2016 Bills list with check numbers from 11966 - 12023 for a total of \$36,195.91 Motion carried.

City Insurance Repairs - A motion by Fruetel, seconded by Anderson, to authorize advertisement for bids for repair of City property from the July 5, 2016 hail storm. Motion carried.

Pay Request #4 & #5 - A motion by Rennecke, seconded Fruetel to approve Pay Request No. 4 for \$83,250 and Pay Request No. 5 for \$162,179.63 to Alliance Building Corp.. Motion carried.

2017 Preliminary Tax Levy – Administrator Douville noted the 2017 General Fund Budget allowed for no property tax levy increase even with the addition of the new City Hall/Library/Community Center coming on board. Councilmembers discussed the recent property purchase by Meeker County for the shop, providing the possible opportunity for the City of Cosmos to acquire the old county shop. Both debt service and needed improvements to the building would need to be considered for the 2017 levy. It was recommended to raise the 2017 preliminary property tax levy by \$7,500 for possible debt service and improvements should the city acquire the old county shop.

Resolution 16_10 2017 Preliminary Tax Levy - A motion by Gieser, seconded by Fruetel, to approve the preliminary 2017 Property Tax Levy of \$264,513. Motion carried.

City Center Operations – Administrator Douville reviewed proposed rates for the community room and 24 hour fitness center. After general discussion the following rates were approved:

A motion by Gieser, seconded by Anderson, to approve the following rates for the community room and 24 hour fitness center. Motion carried.

Community Room \$100 resident, \$135 non-resident rental with \$100 damage deposit. Non-Resident donations of over \$500 would receive the resident rate.

24/7 Fitness Center: \$23/mo. Individual, \$15/mo. 2nd household individual, \$10/mo. 3rd-5th per household individual. \$25 signup fee, \$10 lost card or reactivation fee. No contracts required.

City Ambulance, firefighters and staff are \$15/mo. With no signup fee required.

The hours for the extended library were set from 7am-7pm M-F and 1-5pm Sat-Sun. There is a onetime \$10 fee for the library access card. No fee required if a fitness member.

City Vehicles – Councilmember Anderson discussed the hail damage to the city vehicles. It was determined to fix the windshields on the C60 truck, police car and the 550 rescue vehicle. The balance of the repair funds are to be put away in their respective funds for future vehicles.

Community Sign - A motion by Rennecke, seconded by Fruetel, to repair the park community sign. Motion carried.

ADJOURN - A motion by Rennecke seconded by Anderson to adjourn at 8:30 p.m.


John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
SPECIAL COUNCIL MEETING**

August 25, 2016


A special meeting of the Cosmos City Council was scheduled for 10:00 a.m. on Thursday August 25, 2016

COUNCIL PRESENT: Council Members Terry Anderson and Jody Fruetel.

Council Absent: Tom Rennecke due to personal circumstances

ALSO PRESENT: John Douville

The Council was brought together to review a resident's request to review their past due water bill and to possibly avoid the loss of the city utilities. The Council did not have a quorum to act and the individual did not show for his requested appearance.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

August 11, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday August 11, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Katie Kalkbrenner and Jody Fruetel.

ALSO PRESENT: John Douville, Jeremy Anderson, Joshua Halvorson, Tyson Throughbred, Betty Coldberg, Leslie Degner and Terry Hessler

Adopt Agenda – A motion by Anderson seconded by Fruetel to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Fruetel, seconded by Kalkbrenner, to adopt the Consent Agenda as listed. Motion carried.

- a. July 14, 2016 City Council Minutes
- b. July YTD Revenues/Expense Report
- c. Cash Balance – July 31, 2016

VISITORS PRESENTATIONS, PETITIONS AND CORRESPONDANCE

Leslie Degner was present to discuss her utility bill. It was agreed to remove two months of penalties with the understanding that Ms. Degner would continue to make additional payments on the remaining balance of the bill.

Ms. Betty Colberg was present to discuss the street in front of her house and storm water drainage in the area. Jerermy Anderson stated the street work was scheduled to be done yet this year when a company comes into town to do other work. The storm water is a different situation as there is no easy fix to an under planned storm system.

Ron Mortenson, Meeker County Engineer and Paul Virnig Meeker County Administrator, were present to discuss the city's interest in the current county shop. The County has interest in acquiring an additional property and the county shop would be available if they moved forward. City Councilmembers said they were interested in the county shop depending on the price of the building and potential financing by the county.

August 11, 2016 Bills List - A motion by Fruetel, seconded by Rennecke, to approve the August, 2016 Bills list with check numbers from 11903- 11966 and ACH checks from 150482E – 150489E for a total of \$179,284.84 Motion carried.

Bakery/Bank Property - A motion by Gieser, seconded by Anderson, to approve minor property adjustments with Home State Bank regarding the bank wall on city property and bank property jutting out into the future city parking lot to provide a straight east/west property line. Proper easements will be provided by both entities for their respective maintenance needs. Motion carried.

Change Order No. 4 - A motion by Anderson, seconded by Rennecke to approve Change Order No. 4 on the City Hall/Library project relating to soil corrections, free standing sign and water line changes for a cost of \$25,799.59 Motion carried.

Change Order No. 5 - A motion by Fruetel, seconded by Kalkbrenner, to approve Change Order No. 5 relating to additional electrical work on the City Hall/Library project for a cost of \$19,311.43 Motion carried.

Preliminary 2017 General Fund Budget – Administrator Douville reviewed the draft 2017 General Fund budget. While there was still some minor work to be done it was noted that the budget currently did not need an increase in the tax levy for 2017. If the city were to move forward with the purchase of the county shop a tax increase would be needed to support that debt service.

Part Time Office Help – Administrator requested to hire part time office help through the school year. The office was losing their summer help and with the building project and the Lake Lillian project it was hoped to be able to get office help through the school year. Councilmembers were supportive of hiring additional help.

Public Works – Jeremy Anderson, Public Works, reported on the hail storm damage. Most city buildings were affected and multiple city vehicles. He has gone through all the city properties with the League of MN Cities Insurance adjuster. Jeremy was directed to get costs for repairs and to bring them back to the council on anything that needed additional fund. Tom McCarthy was going to review the city vehicles for repair.


There were some issues with the automatic switching of pumps at the lift station. Electrical work is being done to correct the problem but it was noted the 40+ year old lift station is going to need to redone in the near future.

All city buildings and outside property received significant hail damage with the July 5th hail storm. The LMCIT adjuster is half way though his damage appraisal for the City of Cosmos.

Ball Park Electrical Pole - A motion by Gieser, seconded by Anderson, to approve \$4,400 in electrical repairs to the power pole at the city ball park after determining the pole is in poor physical condition. Motion carried.

Election Judge Pay - A motion by Gieser, seconded by Anderson, to pay election judges \$12.00 an hour.
Motion carried.

ADJOURN - A motion by Gieser seconded by Anderson to adjourn at 8:30 p.m.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

July 14, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday July 14, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Katie Kalkbrenner and Jody Fruetel.

ALSO PRESENT: John Douville, Jeremy Anderson, Joshua Halvorson, Tyson Throughbred, Amy Wild and Terry Hessler

Adopt Agenda – A motion by Gieser seconded by Fruetel to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Gieser, seconded by Anderson, to adopt the Consent Agenda as listed. Motion carried.

- a. June 9, 2016 City Council Minutes
- b. June YTD Revenues/Expense Report
- c. Cash Balance – June 30, 2016
- d. Lions 3.2 Beer License- Temporary Labor Day Weekend
- e. Cosmos Lions Fireworks - Donation \$800
- f. Fire Hall - Concrete Proposal \$4,200

VISITORS PRESENTATIONS, PETITIONS AND CORRESPONDANCE

Amy Wild, the DFL candidate for the MN District 18 Representative candidate was present to introduce herself the City Council.

July 14, 2016 Bills List - A motion by Anderson, seconded by Rennecke, to approve the July 14, 2016 Bills list with check numbers from 11836 - 11903 and ACH checks from 150476E – 150481E for a total of \$196,523.09 Motion carried.

Digital Community Sign - Douville reported that the Cosmos Lions donated \$7,500 towards the digital sign at the new community center. The MN DEED grant will cover 50% of the cost of the sign if it's on the new city hall property. Proposals were received from two companies with digital signs made by Watchfire and Daktornics. Ranging in price from \$34,627 to approximately \$50,000. Douville recommended moving the bottom height of the sign up to 7' from 4' due to site lines and visibility.

A motion by Anderson seconded by Fruetel to purchase a 19.6 mm digital Daktronics sign at a cost of up to \$40,000 for the sign and base. Motion carried.

Change Order No. 3 - A motion by Fruetel seconded by Anderson to approve Change Order No. 3 on the City Hall/Library project for a cost of \$22,362.55 Motion carried.

Pay Request No. 3 - A motion by Anderson seconded by Rennecke to approve the City Hall/Library pay request No. 3 to Alliance Building Corporation for \$124,110. Motion carried.

Alley Paving – Due to the low cost of asphalt on the city hall project the city requested costs for paving the alley from Gemini to Libra. Storm water drainage is a concern and both above and below ground storm water solutions were reviewed with the city and project engineers. Due to costs, property access and depth of a storm sewer system it was recommended by both city and project engineers to use the alley as the above ground storm water system. The ally will be built with city street specifications.

A motion by Fruetel seconded by Rennecke to pave the complete alley behind the city hall/library building at a cost of \$26,989.20. Ayes: Anderson, Fruetel, Rennecke, Kalkbrenner Nays: Gieser. Motion carried.

Computer Purchase - by Anderson seconded by Fruetel to purchase a tower computer to replace the document imaging computer for a cost of \$530. Motion carried.

Bank Wall – with the demolishing of the bakery building it was determined there was a common wall agreement originating in 1961 for shared maintenance of that common wall between the two properties. The bakery side has a plaster that has adhered to the brick making it difficult to remove without damaging the wall. Two bids were received to provide a steel siding to cover and protect the wall. Mike Lang Construction was the low bid to side the bank wall. The city has an agreement with Larry Jackson to reduce the price of the building by \$1,500 for his portion of repairing the common wall.

A motion by Gieser, seconded by Fruetel, to provide steel siding for the bank building per Mike Lang Construction bid with the Home State Bank to pick the color. With Larry Jackson's reduction of \$1,500 on the purchase price, the city will pay 2/3 of the siding bid and 2/3 of the legal cost (\$500 est.) to create an easement for bank access to maintain their wall. The easement work will include a waiver to the city for any future maintenance responsibility of the bank wall, obligations by the bank to provide notice of repairs and responsibility for any damage to the city parking lot. Motion carried.


Public Works – Jeremy Anderson reported on the electrical work done at the ballfield and the city park. The Cosmos Lions donated \$1,000 and the Cosmos Space Festival committee donated \$500 towards electrical repairs.

There were some issues with the automatic switching of pumps at the lift station. Electrical work is being done to correct the problem but it was noted the 40+ year old lift station is going to need to redone in the near future.

All city buildings and outside property received significant hail damage with the July 5th hail storm. The LMCIT adjuster is half way through his damage appraisal for the City of Cosmos.

Administrator – Administrator Douville updated the council on the city hall project and the new agreement with the City of Lake Lillian.

ADJOURN - A motion by Gieser seconded by Rennecke to adjourn at 8:33 p.m.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
SPECIAL COUNCIL MEETING**

July 7, 2016

A special meeting of the Cosmos City Council was called to order by Acting-Mayor Tom Rennecke at 10:00 a.m. on Thursday July 7, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Katie Kalkbrenner and Jody Fruetel.

ALSO PRESENT: John Douville, Jeremy Anderson, Laura Warne and Tyson Throughbred,

The Council was brought together to review a potential digital sign for the new City Hall/Community Center. A mobile unit was available to show the Council images available and different resolution size. No action was taken but the Council was comfortable with the looks of a digital sign.

Laura Warne, President of Home State Bank was present to discuss the common wall between the old bakery building and the bank building. Ms. Warne presented a shared maintenance agreement from 1961 regarding the two properties. General discussion was held regarding shared cost in siding the wall due to the inability to completely clean the plaster from the wall. No action was taken by the City Council.

ADJOURN - A motion by Anderson, seconded by Fruetel to adjourn the meeting.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

June 9, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday June 9, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke and Jody Fruetel.

ALSO PRESENT: John Douville, Jon Fruetel , Jeremy Anderson and Terry Hesslor

Adopt Agenda – A motion by Fruetel seconded by Anderson to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Anderson seconded by Fruetel to adopt the Consent Agenda as listed. Motion carried.

- a. May 12, 2016 City Council Minutes
- b. YTD Revenues/Expense Report
- c. Cash Balance – May 30, 2016
- d. Accept Resignation Councilmember Tusha
- e. Election Judge Appointments
 1. Wayne Anderson, Sheila Bohrer
 2. John Douville, Robert Bohrer
 3. Lorlane Schmeling
- f. Close 901 Redevelopment Fund to General \$6,390.76

June 9, 2016 Bills List - A motion by Rennecke seconded by Fruetel to approve the June 9, 2016 Bills list with check numbers from 11758 - 11835 and ACH checks from 150471E to 150475E for a total of \$199,295.42. Motion carried.

Open City Council Position: Due to the Councilmember Ron Tusha's resignation of the council position, the city gave notice to the public for appointments to the position at the June 9th, 2017 city council meeting. Three individuals provided letters of interest in the position. Jerry Verdon, Terry Hessler and Katie Kalkbrenne. The City Council reviewed the letters of interest.

City Council Appointment: A motion by Anderson seconded by Fruetel to appoint Katie Kalkbrenner to fill out the 2016 term of Councilmember Ron Tusha. Ayes: Anderson, Fruetel Nays: Rennecke Abstain: Gieser. Motion carried.

City Hall Change Order No. 2: A motion by Anderson seconded by Fruetel to approve the City Hall/Library Change order No.2 for a total of \$73,332.356. Motion carried.

City Hall Change Pay Request No. 2 : A motion by Fruetel seconded by Anderson to approve the City Hall/Library Pay Request No.2 to Alliance Building Corporation for a total of \$122,580 Motion carried.

MN Rural Water Loan Advance: A motion by Rennecke seconded by Anderson to authorize the City Hall/Library construction loan advancement of \$61,290 from MN Rural Water. Motion carried.

City Hall Video Surveillance/Electronic Access: Administrator Douville discussed a current proposal from Floyd's Total Security for video and electronic access to the new city hall/library. The cost for the two items was \$15,000 and relayed to the council the final vendor has not been chosen yet but would be after review of other vendors at the League of MN Cities Conference.


City of Lake Lillian Administrative Services: Administrator Douville discussed the request from Lake Lillian to provide City Clerk/Treasurer duties for their community due to the resignation of their city clerk. The proposal offered to Lake Lillian was to provide 4 hours of office coverage on Mondays and Thursdays, 40 hours of digital coverage and flexibility to do either city's work in either city.

Lake Lillian Administrative Services Agreement: A motion by Anderson seconded by Fruetel to approve the Lake Lillian Administrative Services agreement including Schedule A -Scope and Level of Service and Schedule B- Compensation. Motion carried.

Street Seal Coating: A motion by Rennecke seconded by Anderson to authorize \$9,278.55 for 2016 street seal coating with Meeker County. Motion carried.

210 Milky Way St. S, Cosmos: A motion by Anderson seconded by Fruetel to purchase 210 Milky Way St. S., Cosmos MN and have the building demolished by the current owner within 30 days for a price of \$14,000. Ayes: Anderson, Fruetel, Rennecke Nays: Gieser Motion carried.

ADJOURN A motion by Gieser seconded by Fruetel to adjourn at 8:55 p.m.


John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

May 12, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday May 12, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Ron Tusha and Jody Fruetel.

ALSO PRESENT: John Douville, Jon Fruetel and Jeremy Anderson.

Adopt Agenda – A motion by Fruetel seconded by Rennecke to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Gieser, seconded by Anderson to adopt the Consent Agenda as listed. Motion carried.

- a. April 7, 2016 City Council Minutes
- b. April 7, 2016 Board of Equalization Hearing Minutes
- c. YTD Revenues/Expense Report
- d. Cash Balance – April 30, 2016
- e. MN PFA Loan Agreement Extension
- f. Wilson Water Usage – Graph
- g. Memo - Cosmos High School Trophies
- h. MDH – Sanitary Sewer Report
- i. MDH – Municipal Water Supply Report

VISITORS PRESENTATIONS, PETITIONS AND CORRESPONDANCE

Cory and Chad Peterson were present to observe the City Council meeting.

May 12, 2016 Bills List - A motion by Gieser seconded by Fruetel to approve the May 12, 2016 Bills list, Checks numbered 11697-11757 and ACH Checks numbered 150468E-150470E for a total of \$140,117.21. Motion carried

Rev Track Processing – A motion by Fruetel, seconded by Anderson, to authorize purchase of the Rev-Track Merchant Processing system, the Banyon Data interface at \$695 and allowing the charging of a 3.61% revenue neutral convenience fee for use of the service. Motion carried.

City Hall Change Order #2 – A motion by Gieser, seconded by Fruetel, to authorize City Hall change order No. 2 – Electrical Conduit \$2,673.95. Motion carried.

Pay Request #1 Alliance Building Corp. – A motion by Gieser, seconded by Fruetel, to authorize City Hall Pay Request No. 1 to Alliance Building Corp. for \$60,570.00. Motion carried.

Voluntary Conveyance of Property – City Council discussed a request by the County Auditor regarding the conveyance of Parcel 21-0300000 Lot 1 Block 2 Anderson’s Rearrangement of Outlot A. No action was taken.

Department Heads –

Maintenance Supervisor Anderson – stated they had two applicants for the park concession stand, Desiree Stueber and Emily Wright. Anderson also discussed street seal coating.

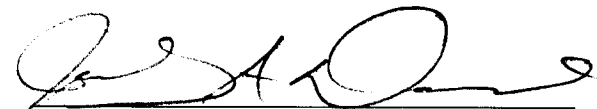
Park Concession Stand Employees – A motion by Fruetel, seconded by Anderson, to hire Desiree Stueber and Emily Wright to manage the concession stands through the summer. Motion carried.

Fire Chief Fruetel informed the Council of 3 new fire department applications. Chief Fruetel requested consideration for training reimbursement for the three trainees.

Administrator Douville discussed Clean-Up Day scheduled for Saturday, May 14th. The City Building project had some soil correction as expected of approximately 150 yards with an additional 36 yards of cement footings to be removed. The alley behind the city hall has been surveyed and a change order request will be made to get a cost to pave. No action will be taken until costs are presented to the Council.

Malt Liquor License – A motion by Gieser, seconded by Rennecke, to approve a Malt Liquor License for the Cosmos Fire Relief Association. Motion carried.

ADJOURN A motion by Gieser seconded by Fruetel to adjourn at 8:45 p.m.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

April 7, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 4:00 p.m. on Thursday April 7, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Ron Tusha and Jody Fruetel.

ALSO PRESENT: John Douville and Jeremy Anderson.

Adopt Agenda – A motion by Gieser seconded by Fruetel to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Gieser, seconded by Fruetel to adopt the Consent Agenda as listed. Motion carried.

- a. March 10, 2016 City Council Minutes
- b. YTD Revenues/Expense Report
- c. Email – Meeker County Public Works – Water/Sewer Access

VISITORS PRESENTATIONS, PETITIONS AND CORRESPONDANCE

John Wilson, 110 Jupiter N., Cosmos was present to discuss a high water usage bill. Mr. Willson's utility account had a significant water usage over a two week period in February. He felt the meter was in error. City Staff applied the data logger to the account, showing usage for the past 90 days on the meter. Because the leak was consistent staff could tell exactly the time/day the leak started and stopped. Staff was directed to talk to the manufacturer to determine any other possible reasons for the high water usage.

2015 Audit – Paul Harvego, CPA for Conway, Deuth & Schmiesing, PLLP was present to discuss the 2015 audit. He noted the improved financial condition of the city and the alignment of the city accounting with state codes. He cautioned continued vigilance over the water and sewer funds with the large annual debt service needed.

Approve 2015 Audit – A motion by Gieser seconded by Anderson to approve the 2015 Audit.

April 7, 2016 Bills List - A motion by Gieser seconded by Fruetel to approve the April 7, 2016 Bills list, Checks numbered 11654-11696 and ACH Checks numbered 150462E-150467E for a total of \$56,599.59
Motion carried

Resolution 2016-07 \$450,000 General Obligation Bond Master Note - A motion by Anderson, seconded by Fruetel to approve Resolution 2016_07 \$450,000 General Obligation Bond Master Note. Motion carried.

Seasonal Worker – A motion by Fruetel, seconded by Gieser, to approve Rayanna McRoberts for the document imaging position at \$9.00 per hour. Motion carried.

LMCIT Insurance Reimbursement – A motion by Gieser, seconded by Rennecke, to deposit the \$125,000 LMCIT library fire reimbursement. Motion carried.

Resolution 2016-08 Approve City Hall/Library Change Order #1 increasing size of the building 900 square feet - A motion by Gieser, seconded by Fruetel to approve Resolution 2016_08 City Hall/Library Change Order #1 increasing building size by 900 square feet for a cost of \$100,128.93. Motion carried.

Stop Sign – A motion by Anderson, seconded by Rennecke, install a stop sign in the alley by Casey's on West Gemini. Motion carried.

Survey Alley – A motion by Gieser, seconded by Rennecke, to authorize Buetow II to survey the alley behind the new city hall/library with the intent pricing out a change order to have the alley paved. Motion carried.

Resolution 2016-09 Authorize City Administrator - A motion by Anderson, seconded by Rennecke to approve Resolution 2016_09 Authorizing the City Administrator to act on behalf of the City in authorizing project payments for the City Hall/Library. Motion carried.

Public Works Pickup – Jeremy Anderson provided pricing for a new public works pickup. Two comparatively equipped vehicles were a 2016 Ford F150 at \$31,571 and a 2016 Chevy Silverado for \$38,867. Money had been set aside from the 2015 budget for a new public works pickup.

Public Works Pickup – A motion by Rennecke, seconded by Anderson, to authorize purchase of a 2016 Ford F150 at \$31,571 at Atwater Ford. Motion carried.

League of MN Cities Conference – A motion by Fruetel, seconded by Anderson, to authorize the City Administrator to attend the League of MN Cities Annual Conference June 14-17th, 2016. Motion carried.

Ambulance Captain/Fire Chiefs Pay – A motion by Anderson, seconded by Rennecke, to pay the Ambulance Captain and Fire Chief positions \$650 a year. Ayes: Gieser, Rennecke, Anderson, Tusha. Nays: None Abstain: Fruetel Motion carried.

Captain Schmeling reported that with the new EMS testing everyone will become nationally certified in 2 years. She also reported the Cosmos Ambulance will hold their open house May 18th.

Ambulance Electronic Run Recording – A motion by Anderson, seconded by Fruetel, to purchase a portable computer to record ambulance runs at an approximate cost of \$2,500. Motion carried.

Ambulance Daytime Call Pay – A motion by Gieser, seconded by Anderson, to pay \$1/hr on call pay Monday-Friday Daytime shift beginning April 1, 2016. Ayes: Gieser, Rennecke, Anderson, Tusha. Nays: None Abstain: Fruetel Motion carried.

Softball Co-ed League – Emily Schmeling and Jeremy Anderson discussed the creation of a new Co-Ed softball league for Friday nights. So far five teams have expressed interest with hopes of beginning play in May.

Softball Co-Ed League Funding – A motion by Gieser, seconded by Fruetel, to loan \$400 for start- up funding for the new Co-Ed Softball League. The loan to be forgiven after four years if the league is still operating. Motion carried.

Department Heads

- a. Fire Chief Frutel – Pork Chop dinner/Firemen’s dance April 16th
- b. Jeremy Anderson reported the Their Well inspected the city wells and received a positive report.

Summer Recreation - A motion by Fruetel, seconded by Gieser to approve paying \$1,200 for the summer recreation program. Motion carried.

ADJOURN A motion by Gieser seconded by Fruetel to adjourn at 6:15 p.m.


John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
BOARD OF EQUALIZATION**

April 7, 2016

The Board of Equalization meeting of the City of Cosmos was called to order by Mayor Rich Gieser at 44:00 p.m. on Thursday April 7, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Ron Tusha and Jody Fruetel.

ALSO PRESENT: Robin Johnson, Meeker County Asst. Assessor and John Douville.

Open City of Cosmos Board of Equalization Hearing-- A motion by Gieser, seconded by Anderson, to open the Board of Equalization hearing. Motion carried.

Assistant County Assessor Robin Johnson reported on the requirements of the local board of equalization, referring to the state website for continued board of equalization training at www.Revenue.state.mn.us. The County Assessor will update the City of Cosmos assessments through 2016 after taking over for the private assessor the city has used in the past.

Mark Minnick was present to discuss his property at 49 Gemini Ave. West, PID #21-0309000 stating a an increase value of \$9,000. He was looking for clarification as to the increase. Robin Johnson said she would look into the notes on his property and get back to him. He has the opportunity to continue his challenge at the County Board of Equalization.

Meeker County Board of Equalization – A motion by Gieser, seconded by Anderson, to authorize the Minnick property at PID # 21-0309000 be brought to the Meeker County Board of Equalization for further consideration. Motion carried.

ADJOURN A motion by Anderson seconded by Fruetel to adjourn at 3:30 p.m.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

March 10, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday March 10, 2016

COUNCIL PRESENT: Council Members Terry Anderson, and Jody Fruetel.

ALSO PRESENT: John Douville and Jeremy Anderson.

ABSENT: Tom Rennecke and Ron Tusha.

Adopt Agenda – A motion by Gieser seconded by Anderson to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Gieser, seconded by Fruetel to adopt the Consent Agenda as listed. Motion carried.

- a. February 18, 2016 City Council Minutes
- b. Cash Balance – February 29, 2016

March 10, 2016 Bills List - A motion by Anderson seconded by Fruetel to approve the March 10, 2016 Bills list, Checks numbered 11620-11653 and ACH Checks numbered 150460E-150461E for a total of \$24,722.31 Motion carried

Approve Seasonal Workers - A motion by Fruetel, seconded by Anderson to approve seasonal workers Colton Minnick and Aaron Lang at \$9.50 and \$9.00 per hour respectively. Motion carried.

Spring Clean-UP, Saturday May 14, 2016 – The 2016 Spring Clean-up is scheduled for Saturday, May 14th.

Local Board of Appeals – The Local Board of Appeals for the City of Cosmos is set for April 7th at 3:00 p.m. in the City Hall.

Re-schedule City Council Meeting - A motion by Gieser, seconded by Fruetel to move the April City Council meeting to 4:00 p.m. April 7th to follow the Local Board of Appeals Hearing. Motion carried.

Department Heads

- a. Jeremy Anderson discussed the chlorine sensor being replaced at the water treatment plant.

Police Chiefs Conference - A motion by Anderson, seconded by Fruetel to approve Police Chief Brent Schroeder to attend the Police Chiefs Conference. Motion carried.

ADJOURN A motion by Fruetel seconded by Anderson to adjourn at 8:15 p.m.



John A. Douville, Administrator/Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

February 18, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday February 18, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Jody Fruetel and Ron Tusha.

ALSO PRESENT: John Douville and Jeremy Anderson.

Adopt Agenda – A motion by Gieser seconded by Fruetel to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Gieser seconded by Anderson to adopt the Consent Agenda as listed. Motion carried.

- a. January 14, 2016 City Council Minutes
- b. YTD Revenues/Expense Report
- c. Cash Balance – January 31, 2016
- d. Rice Memorial Hospital Intercept Agreement
- e. 2015 Fire/Ambulance Financial Report
- f. City/Township Fire/Ambulance Contracts

February 18, 2016 Bills List - A motion by Gieser seconded by Fruetel to approve the February 18, 2016 Bills list, Checks numbered 11576-11619 and ACH Checks numbered 150453E-150459E for a total of \$34,095.12 Motion carried

Resolution 2016_04 City Hall/Library Construction Contract - A motion by Anderson, seconded by Rennecke to approve Resolution 2016_04 City Hall/Library Construction Contract. Motion carried.

Resolution 2016_05 2015 Year End Adjusting Journal Entries - A motion by Gieser, seconded by Fruetel to approve Resolution 2016_05 Year End Adjusting Entries. Motion carried.

Resolution 2016_06 2015 Transfers and Reserve Balances - A motion by Gieser, seconded by Fruetel to approve Resolution 2016_06 2015 Transfers and Reserve Balances. Motion carried.

Document Imaging Hire - A motion by Anderson, seconded by Fruetel to authorize the City Clerk to hire temporary staff for document imaging. Motion carried.

Department Heads

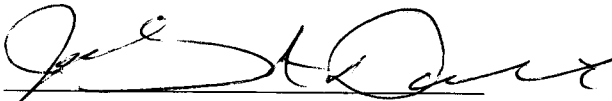
- a. Jeremy Anderson reported on two bids received for installing gutter snow guards at the shop. Bids provided were Mike Walter \$1,100 and Mike Lang \$993. It was agreed to go with the low bid.
- b. It was recommended to put a building for sale sign on the city hall now that quality bids were received for the new city hall.

Ambulance/Fire Equipment - A motion by Gieser, seconded by Anderson to approve the ambulance and fire departments capital equipment requests of \$34,000 for 2016. Ayes: Gieser, Rennecke, Tusha, Anderson. Obstain: Fruetel Motion carried.

City Hall/Library Bids – City Administrator Douville reviewed the 13 bids for the new city hall/library. With the competitive being 40% under projected budget, additional change orders that were part of the original bid were to be added for a total of \$653,300. A change order was being calculated to add 900 square feet to the building with most of that space going into the community center room and storage in the building. This would bring the total space to just under 6,000 square feet.

Councilmember Rennecke discussed temporarily storing rock from the church parking lot while they reconstruct their lot. Jeremy Anderson thought there would be two possible locations for the temporary storage and would get back to the council with a recommendation.

ADJOURN A motion by Gieser seconded by Fruetel to adjourn at 8:10 p.m.



John A. Douville, Administrator/Clerk

City of Cosmos Fire/Township
Annual Meeting Minutes
2/16/16

Attendance

Bruce Krueger	Cedar Mills	Adam Henschke	Fire
Jody Fruetel	City Council	Jon Fruetel	Fire & Ambulance
Gerry Burmeister	Cedar Mills	Tom McCarthy	Fire
Karen Kohls	Cedar Mills	Terry Anderson	City Council
Tim Macik	East Lake Lillian	Jadi Hopp	Ambulance
Daniel Self	Fire	Yvette Martin	Ambulance & Fire
Mike Lang	Fire	Lorallen Schmeling	Cedar Mills
Randy Schiro	Cosmos	Jacob Hanson	Fire
Doug Maahs	Cosmos	Gerald Fank	Cosmos
Chris Langness	Fire	Emily Schmeling	Ambulance & Fire
Julie Langness	Ambulance	Taylor Fruetel	Fire
Renee Tuman	Fire	John Douville	Cosmos, City

Motion by Bruce Krueger to approve last year's minutes, 2nd by Gerald Fank.

Motion by Doug Maahs to approve last year's financial statement, 2nd by Terry Anderson.


Fire Chief Fruetel reviewed the annual run report, grant funding and presented the 2016 equipment requests totaling \$9,200. A motion by Randy Schiro to approve the equipment requests, seconded by Lorallen Schmeling. Motion carried.

Ambulance Captain Schmeling reviewed the on-call pay for the ambulance with the request to expand the on-call to include week day hours. A motion by Gerald Fank, seconded by Tim Macik, to approve week day on-call ambulance pay. Motion carried.

Ambulance Captain Schmeling discussed purchasing the LIFEPAK Monitor. Equipment representative Jon Dilley from Physio Control was available to answer questions about the equipment. He reviewed the equipment along with a 30% price reduction through April, 2016. A motion by Doug Maahs, seconded by Gerald Frank, to approve purchase of the LIFEPAK Monitor. Motion carried.

Next meeting scheduled for Feb 21, 2017, 7pm.

A motion by Terry Anderson, seconded by Doug Maas to adjourn the meeting.



John Douville, Cosmos City Clerk

**MINUTES
CITY OF COSMOS
REGULAR MEETING**

January 14, 2016

A regular meeting of the Cosmos City Council was called to order by Mayor Rich Gieser at 7:00 p.m. on Thursday January 14, 2016

COUNCIL PRESENT: Council Members Terry Anderson, Tom Rennecke, Jody Fruetel and Ron Tusha.

ALSO PRESENT: John Douville, Jeremy Anderson, Terri Hessler and Jerry Verdon.

Adopt Agenda – A motion by Fruetel seconded by Rennecke to approve the Amended Agenda. Motion carried.

Adopt Consent Agenda – A motion by Gieser seconded by Tusha to adopt the Consent Agenda as listed. Motion carried.

- a. December 10, 2015 City Council Minutes
- b. YTD Revenues/Expense Report
- c. Cash Balance – December 31, 2015
- d. Mediacom Rate Adjustments
- e. MN Assoc. of Small Cities – Transportation Funding
- f. Res 2016_01 - Meeker County Hazard Mitigation Plan 2015-2020
- g. Residents Keep Blue Recycling Containers
- h. Res 2016_02 Out of State Travel Policy

VISITORS PRESENTATIONS, PETITIONS AND CORRESPONDANCE

a. Terry Hessler and Jerry Verndon were present and requested several items. They requested Councilmember Terry Anderson be removed from the City Council, information on how much it cost the city for garbage hauling and information regarding the new recycling fee and if they can go commercial on their apartments for garbage hauling.

Mayor Gieser discussed the issues raised by Ms. Hessler and Mr. Verndon. He stated that Councilmember Anderson was acting under the direction of the Mayor and the City Council and his actions have always been for the good of the city. He directed the City Administrator to look into the request for commercial garbage hauling for their property. The recycling fee was taken out of the garbage fee to save on the MN Solid Waste Tax of 9.75% saving customers approximately \$0.50/month.

January 14, 2016 Bills List - A motion by Anderson seconded by Fruetel to approve the January 14, 2016 Bills list, Checks numbered 11526--11575 and ACH Checks numbered 150446E-150452E for a total of \$389,074.98 Motion carried

Preliminary Fire/Ambulance Report 2015- The 2016 Fire/Ambulance Contracts were discussed with no changes being recommended. Ambulance Captain Emily Schmeling had sent correspondence discussing on-call Pay for the weekday shift, Ambulance Captain and Fire Chief pay. No action was taken by the City Council.

Resolution 2016_03 2016 Pay Equity Report - A motion by Fruetel seconded by Gieser to approve Resolution 2016_03 Pay Equity Report. Motion carried.

MN Clerk's and Finance Officers Conference A motion by Fruetel seconded by Anderson to authorize the City Clerk to attend the MCFOA Conference March 15-18. Motion carried.

MN Rural Water Conference A motion by Fruetel seconded by Gieser to authorize the City Clerk to attend the MCFOA Conference March 15-18. Motion carried.

Department Heads

- a. Fire Chief Jon Fruetel reminded everyone of the Cosmos Fireman's Relief Association meeting on January 28th at 7:00 p.m.
- b. The City Administrator was directed to pay John Fredrickson \$1,000 for the burn site fee
- c. It was noted the bid opening for the new City Hall/Library/Community Center will be 2:00 p.m. on January 28th.

ADJOURN A motion by Gieser seconded by Anderson to adjourn at 8:40 p.m.


John A. Douville, Administrator/Clerk